Minutes of Regular Meeting # 792 Held in the Lake Elmo City Council Chambers
Thursday, April 10, 2008

MANAGERS PRESENT: Lincoln Fetcher, President; Dave Bucheck, Vice President; Don Scheel, Secretary; Dale Borash, Treasurer; Ray Lucksinger, Manager

MANAGERS ABSENT: None

STAFF PRESENT: John Hanson, Barr Engineering; Ray Marshall, Attorney; Ray Roemmich, Inspector; and Karen Schultz, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Melissa Lewis, Board of Water and Soil Resources; Chuck Taylor, Citizens Advisory Committee; Keith Pilgrim and Brian Huser, Barr Engineering Company, Presentation on Lake Treatments

As part of the Managers’ Continuing Education, at 6:00 pm, a presentation on Methods and Efforts of Lake Treatment of Algae and/or Phosphorus was made by Keith Pilgrim and Brian Huser, with Barr Engineering Company.

CALL TO ORDER President Fetcher called the meeting to order at 7:13 pm.

ANNOUNCEMENTS There were no announcements made.

APPROVAL OF MINUTES After discussion of the minutes of the March 27, 2008 meeting, motion was made by Bucheck and seconded by Scheel to approve the minutes as corrected. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Added to the agenda: Under Managers - Proposed new East Metro Water Resources Education Program Contract; and Ramsey Conservation District BMP Cost Share Contract; added under Engineer - Oakdale Water Management Plan; Lake Elmo Builders and Developers Meeting; Hwy. 36 and Hilton Trail News.

PUBLIC FORUM There was no discussion in the Public Forum segment of the meeting.

CITIZENS ADVISORY COMMITTEE Chuck Taylor had mailed his report on lake levels, and discussed it with the managers at this meeting.

SECRETARY’S REPORT Secretary Scheel said he had distributed the mail.

INSPECTOR’S REPORT Inspector Roemmich said there was nothing new to report.

ATTORNEY’S REPORT Attorney Marshall said he had nothing additional to report.

TREASURER’S REPORT Rockpoint Church Treasurer Borash reported that the Lake Elmo Bank sent a letter to VBWD stating that the Letter of Credit for the Rockpoint Church project has been reduced to $50,000, as allowed earlier in the year and approved by the managers.
Washington Conservation District  No one was present to give a report from the Washington Conservation District.

ENGINEER=’S REPORT Long Lake and Sunfish Lake Water Quality Improvement Projects  Engineer Hanson had mailed to the managers copies of a draft letter addressed to the Board of Water and Soil Resources and the Department of Natural Resources, regarding water quality improvement projects for Long Lake and Sunfish Lake. The managers made revisions to the letter, and directed Engineer Hanson to send the letter.

Engineer Hanson had also sent to the managers copies of a draft letter addressed to property owners on Sunfish Lake announcing a meeting to be held in May 2008 to discuss water quality improvement projects on Sunfish Lake. The managers made revisions to the letter, and directed Engineer Hanson to send the letter to the property owners, with a date for the meeting set for May 8, 2008.

After discussion of the date to hold the hearing on the improvement projects on Sunfish Lake, the managers decided to hold the public hearing at 7:30 pm on May 22, 2008.

Permit Request: Oak-Land Junior High 2008 Pavement Rehabilitation, Lake Elmo  Engineer Hanson presented information on a project located approximately one tenth of a mile south of 10th Street North, directly west of Manning Avenue, Lake Elmo in the northeast quarter of the northeast quarter of Section 36, Township 29 North, Range 21 West.

The purpose of the project is to reconstruct the existing bus drop off, and construct a new bus turnaround, additional sidewalks, and a bioretention basin. The project involves converting 4,500 square feet of vegetation and 2,000 square feet of gravel surfaces to pavement. Because of poor soils and site constraints, a bioretention site with an underlying drain tile connected to an existing infiltration well is proposed in lieu of an infiltration basin.

After much discussion, motion was made by Fetcher and seconded by Borash to approve Permit # 2008-07, based on the revised suggested site specific conditions and the applicable standard conditions; also, the VBWD will ask the permit holder to install a skimming device at the culvert going under Manning Avenue and investigate the opportunity for raising the culvert outlet in trade for the VBWD waiving the permit fee. Motion carried unanimously.

Permit Request: CSAH 18 over Valley Creek, Afton  Engineer Hanson presented information on a project located approximately 0.3 miles north of the CSAH 21 - CSAH 18 junction, Afton, in the southwest quarter of Section 14, Township 28 North, Range 20 West.

The purpose of the project is to replace the existing, structurally deficient bridge with a new bridge and improve a substandard approach alignment that will meet current design standards. The project involves shifting the existing bridge approximately 20 feet to the north, which will center the new bridge better over Valley Creek. The deck of the new bridge will be raised and it will be widened approximately 12 feet to conform to MnDOT State Aid Standards. Shifting the bridge to the north will cause approximately 0.3 acres of Valley Creek wetland fringe to be filled.

After discussion of the stormwater management issues, the wetland management and buffers, and the floodplain management issue, motion was made by Fetcher and seconded by Borash to approve Permit # 2008-06, with the engineer=s suggested site specific conditions, and applicable standard conditions and also the managers=e revised conditions. Motion carried unanimously.

Valley Creek Stabilization Projects  Engineer Hanson reported that the plans and specifications for stabilizing reaches of Valley Creek are nearly complete, and permit applications have been prepared and signed. He also said that Barr Engineering staff have met with property owners on Valley Creek where the proposed projects are located, and the property owners have agreed to the projects.
Engineer Hanson had mailed to the managers copies of a draft letter addressed to the Board of Water and Soil Resources and the Department of Natural Resources, regarding the proposed improvement. The managers made revisions to the letter, and directed Engineer Hanson to send the letter. The managers agreed to hold a project hearing on May 22, 2008, at 8:00 pm.

**North St. Paul Local Water Management Plan** Engineer Hanson explained to the managers that the City of North St. Paul needs to update its local water management plan. The City of North St. Paul would like Barr Engineering (Karen Chandler), who prepared the City=s last plan in 1998, to update their local water management plan.

After much discussion, each manager stated he had no objections to allowing Barr Engineering to prepare the City of North St. Paul=s plan.

**Maplewood Wetland Ordinances** Engineer Hanson had mailed to the managers draft copies of a letter addressed to the City of Maplewood regarding Maplewood Wetland Ordinances. The managers approved the letter and directed Engineer Hanson to mail the letter to the City of Maplewood.

**St. Croix Watershed Research Station Valley Creek Monitoring Contract** Engineer Hanson had mailed to the managers draft copies of a letter addressed to Dr. James Almendinger, with the St. Croix Watershed Research Station, regarding the Valley Creek Monitoring Contract. After discussion, motion was made by Borash and seconded by Fetcher to approve the letter. Motion carried unanimously.

**Comments to DNR on City of Lake Elmo Groundwater Appropriation Request** Engineer Hanson had mailed to the managers draft copies of a letter addressed to the Minnesota Department of Natural Resources regarding DNR Waters Permit Application Number 1961-1031, Lake Elmo Request to Increase Groundwater Appropriation Volume. After discussion, the managers approved the letter and directed Engineer Hanson to mail the letter.

**Oakdale Water Management Plan** Engineer Hanson distributed to the managers draft copies of a letter addressed to the Project Manager at Short Elliott Hendrickson, Inc. (SEH) regarding the Oakdale Surface Water Management Plan Update and Valley Branch Watershed District Permitting. After discussion, motion was made by Fetcher and seconded by Borash to approve the letter, and direct Engineer Hanson to send the letter. Motion carried with the following vote: Borash, Yes; Scheel, No; Fetcher, Yes; Bucheck, No; Lucksiner, Yes.

**Lake Elmo Builders and Developers Meeting** Engineer Hanson said that he had an invitation from the City of Lake Elmo to attend a workshop with builders and developers on April 16, 2008, at 5:00 pm, and to make a 5-minute presentation. After discussion, the managers approved Engineer Hanson=s attendance at the workshop.

**Hwy. 36 and Hilton Trail News** President Fetcher and Engineer Hanson reported that MnDOT has received a grant to work on Hwy. 36 between I-694 and Hilton Trail. Engineer Hanson has requested several times over the last couple of years to meet with MnDOT to discuss the plans for the area, the potential impacts to Long Lake, opportunities to treat stormwater runoff within the I-694/Hwy. 36 interchange, and the VBWD rules and regulations. Previously, MnDOT stated that projects in the area were too preliminary to discuss. Engineer Hanson will continue to request a meeting with MnDOT.

**MANAGERS= REPORT Next Meeting-April 24, 2008** The managers expect to have a quorum for the next meeting.

**2007 Annual Report Third Draft** Recording Secretary Karen Schultz provided the third draft of the 2007 annual report with changes and corrections having been made. Motion was made by Fetcher and seconded by
Bucheck to approve the third and final draft of the 2007 Annual Report. Recording Secretary Karen Schultz said she will complete the annual report and take it to the printer.

**Proposed New East Metro Water Resources Education Program Contract** President Fetcher said he will attend a meeting on April 21, 2008, at 3:00 at the Washington Conservation District Office to discuss the significant changes to the three-year agreement for the water resources education program. Vice President Bucheck said he will attend the meeting if President Fetcher is unable. **Salt and Sand Cleanup** President Fetcher said he had asked Angie Hong to send a letter to the area cities and counties, asking that they clean up the salt and sand piles.

**BMP Cost Share Program** Vice President Bucheck said he will contact Rusty Schmidt with the Washington Conservation District, about the status of the BMP program, including the contract with Ramsey Conservation District.

**ADJOURNMENT Motion** made by Scheel and seconded by Borash at 9:48 pm to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Don Scheel, Secretary

Don Scheel, Secretary

Minutes Approved by Managers 04/24/08