Minutes of Regular Meeting # 782 Held in the Lake Elmo City Council Chambers
Thursday, October 11, 2007

MANAGERS PRESENT:  Lincoln Fetcher, President; Dave Bucheck, Vice President; Dave Bucheck, Vice President; Don Scheel, Secretary, Dale Borash, Treasurer;

MANAGERS ABSENT: Duane Johnson, Manager

STAFF PRESENT: John Hanson, Barr Engineering; Barb Wolle, Attorney; and Ray Roemmich, Inspector; Karen Schultz, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: None

CALL TO ORDER President Fetcher called the meeting to order at 7:04 pm.

ANNOUNCEMENTS There were no announcements.

APPROVAL OF MINUTES After discussion of the minutes of the September 27, 2007 meeting, motion was made by Bucheck and seconded by Borash to approve the minutes as distributed. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Added to the agenda were the following: Under Managers: Update on BMP (Best Management Practices); Under Engineer: Washington County Land and Water Legacy; Updates.

PUBLIC FORUM There was no discussion in the Public Forum segment of the meeting.

SECRETARY=S REPORT Secretary Scheel reported that the mail had been distributed.

INSPECTOR=S REPORT Inspector Roemmich reported on his inspections made since the last meeting. He reported that the developers of the Northeast Metro Business Park has requested a refund of their escrow money. After discussion, motion was made by Bucheck and seconded by Borash to return the surety to Northeast Metro Business Park developers, minus the appropriate amount for wetland restoration. Motion carried unanimously. The escrow for the Northeast Metro Business Park was in the form of a Letter of Credit. Attorney Wolle will write a letter to the bank holding the Letter of Credit, requesting that it be returned to the developer.

ATTORNEY=S REPORT Attorney Wolle presented the Maintenance Agreement for the Chandler Exhibits, Inc., for signature by the President and Secretary. President Fetcher and Secretary Scheel signed the maintenance agreement.

TREASURER=S REPORT The Treasurer=s Report will be given at the next meeting.

Washington Conservation District No one was present representing the Washington Conservation District. Engineer Hanson reported that he had discussed the planned 2008 VBWD monitoring activities with Travis Thiel, Water Resource Specialist with the Washington Conservation District. After discussing the memorandum from Travis Thiel dated August 13, 2007, motion was made by Scheel and seconded by Fetcher to accept the proposal for water monitoring activities in the VBWD, with the understanding that there is some
flexibility in adding or removing some of the lakes from the monitoring program. Motion carried unanimously.

**ENGINEER’S REPORT** Permit Revision Request: Holiday Stationstore, West Lakeland Township  
Engineer Hanson had mailed to the managers a memorandum regarding the Holiday Stationstore, Permit 2007-22. In the memorandum, Engineer Hanson explained that the permit holder has revised the floodplain mitigation work, so that it will not be adjacent to existing wetlands. The permit holder is requesting that the conditions of the approved permit related to the wetland work be deleted.

After discussion, motion was made by Fetcher and seconded by Borash to approve the changes to the Holiday Stationstore Permit # 2007-22, as defined in the revisions in the memorandum dated October 3, 2007. Motion carried unanimously.

**Clean Water Legacy Act Grants** Engineer Hanson had sent to the managers a memorandum regarding Clean Water Legacy Act Grants, and the requirements necessary to apply for a Grant. After discussion, the managers agreed that the VBWD would not apply for any of these grants.

**CHANGE IN ORDER OF AGENDA ITEMS** At this time President Fetcher authorized a change in the order of agenda items.

**Updates Farms of Lake Elmo** Engineer Hanson updated the managers on the Farms of Lake Elmo project. The assistant engineer for the City of Lake Elmo had verbal approval from the developer to do the improvements, but now the developer’s engineer is reviewing the improvement plans. President Fetcher requested that Engineer Hanson provide the managers another update at the next meeting.

**Park Meadows** President Fetcher and Engineer Hanson updated the managers on the Park Meadows project. There is water in the east stormwater pond, and it does not appear to be infiltrating as quickly as desired. The managers directed Attorney Wolle to prepare and send a letter to the Attorney for the City of Lake Elmo and copied to Mr. Bush, the permit holder. President Fetcher said that the letter should include a list of the issues, which are: the slowness in infiltration, the lack of sustainable vegetation, the cash surety has never been submitted, and proof of plat recording with the required easements and minimum floor elevations.

**Washington County Land and Water Legacy Program** Engineer Hanson reported that Ms. Jane Harper of Washington County had sent him the Land and Water Legacy grant applications for sites within the Valley Branch Watershed District. He met with Jane and discussed the various applications, including two along Valley Creek, one north of Lake Edith one west of Lake Elmo Regional Park, and one northeast of Sunfish Lake. Ms. Harper will be sending a formal letter to the managers, asking for input. Her goal is to have the grant site selected and approved by the County Commissioners by the end of the year.

**MANAGERS’ REPORT Next Meeting - October 25, 2007** The managers expect to have a quorum at the next meeting. Vice President Bucheck said he may be absent.

**Cancellation of Meetings in November and December Motion** was made by Borash and seconded by Fetcher that the second meeting in November 2007, and the second meeting in December 2007 will be cancelled, as is done every year. Motion carried unanimously.

**MAWD Annual Conference Motion** by Fetcher and seconded by Scheel to pay expenses and registration costs for any manager attending the annual MAWD conference on November 29, 30 and December 1, 2007. Motion carried unanimously.

**Minnesota Water Resources Conference Motion** was made by Fetcher and seconded by Borash to pay expenses and registration costs for any manager attending the Minnesota Water Resources Conference on October 23 and 24, 2007. Motion carried unanimously.
**Best Management Practices (BMP)** Vice President Bucheck said that Jay Riggs, with the Washington Conservation District, will have information to share with the managers very soon. It may be possible to technically assist the five residents who have asked about programs on their property. The managers agreed that Vice President Bucheck should convey to Jay Riggs to go ahead with the technical assistance when available.

**ADJOURNMENT** Motion made by Borash and seconded by Scheel at 8:52 pm to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Don Scheel, Secretary

Don Scheel, Secretary

Minutes Approved by Managers 10/25/07