Minutes of Regular Meeting # 777 Held in the Lake Elmo City Council Chambers
Thursday, July 26, 2007

MANAGERS PRESENT:  Lincoln Fetcher, President; Dave Bucheck, Vice President; Don Scheel, Secretary, Dale Borash, Treasurer; and Duane Johnson, Manager

MANAGERS ABSENT: None

STAFF PRESENT:  John Hanson, Barr Engineering; Barb Wolle, Attorney; and Ray Roemmich, Inspector; Karen Schultz, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT:  Earth Evans, Lake Road Extension, Woodbury

CALL TO ORDER  President Fetcher called the meeting to order at 7:04 pm. The meeting was being held in the conference room of Attorney Marshall=s office building because the City of Lake Elmo was holding a special meeting in the Council Chambers.

ANNOUNCEMENTS  There were no announcements.

APPROVAL OF MINUTES  After discussion of the minutes of the July 12, 2007 meeting, motion was made by Scheel and seconded by Fetcher to approve the minutes as corrected. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS  The following items were added to the agenda: Under Managers: Statements of Economic Interest Filing Requirement; Washington County Water Consortium Meeting; East Metro Water Resources Education Program; Staff Salary Increase; and Surface Water Monitoring Data Integration Project; and under Engineer: Washington County Fairgrounds Demolition Derby Track.

PUBLIC FORUM  There was no discussion in the Public Forum segment of the meeting.

CHANGE IN ORDER OF AGENDA ITEMS  At this time President Fetcher authorized a change in the order of agenda items.

ENGINEER=s REPORT  Permit Request: Lake Road Extension, Woodbury  Engineer Hanson presented information on a project located at Lake Road and Manning Avenue, Woodbury (about 1/4 mile south of the 30th Street South/Manning Avenue intersection in Afton) in part of the NE 1/4 Section 23, Township 28 North, Range 21 West. The purpose of the project is to extend Lake Road to Manning Avenue and construct a turn lane on Manning Avenue.

After discussion, motion was made by Borash and seconded by Bucheck to approve Permit # 2007-20 with the engineer=s suggested standard conditions. Motion carried unanimously.

SECRETARY=s REPORT  Secretary Scheel reported that the mail had been distributed.

INSPECTOR=s REPORT  Inspector Roemmich reported on his activities since the last meeting. He reported that the developer of the Rock Point Church has requested the return of the full amount of the Letter of Credit in the project. After discussion, the managers agreed that a partial return of the letter of credit could be possible, but only after Inspector Roemmich visits the site, as scheduled on Monday, July 30th.
ATTORNEY’S REPORT Attorney Marshall said he had nothing new to report.

TREASURER’S REPORT Treasurer Borash distributed copies of the Administrative and Program Budgets for Fiscal Year 2007 dated June 30, 2007, and the Treasurer’s Report dated July 26, 2007. After discussion, motion was made by Borash and seconded by Scheel to approve the Treasurer’s Report. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT There was no report given.

ENGINEER’S REPORT (Cont.) Permit Request: Paul and Mary Anderson, Silver Lake Shoreline Stabilization, North St. Paul President Fetcher excused himself from the discussion of this permit on Silver Lake in North St. Paul because of its close proximity to his home.

Engineer Hanson presented information on a project located at 2612 Swan Avenue, North St. Paul, Minnesota, in part of the SE 1/4 Section 1, Township 29 North, Range 22 West. The purpose of the project is to plant a vegetative buffer along 42 feet of the property owners’ 100-foo long Silver Lake shoreline.

This project has already been completed. In Engineer Hanson’s memorandum regarding the project, he said that even though the project is a great improvement from the previous condition, the site still does not conform to the VBWD buffer rule. Engineer Hanson reminded the managers that the Andersons also requested funding for the project through the BMP cost-share program. In discussion, Treasurer Borash questioned whether VBWD should fund projects that are good projects, but that don’t conform to VBWD rules. Attorney Marshall suggested that until a BMP program is in place, the issues should be handled case by case. The managers agreed with this. After much discussion, motion by Bucheck and seconded by Johnson to approve Permit # 2007-19 with the engineer’s suggested conditions, and that the completed prior work will be subject to a 50 % rebate upon presentation of costs; and any future work should be discussed with the VBWD before any project proceeds. Motion carried with a vote as follows: Bucheck, Yes; Scheel, Yes; Johnson, Yes; Borash, No, with Fetcher abstaining.

Permit 2007-10: Water Quality Study of Long, Sunfish, Mud (Acorn), Eagle Point, and Horseshoe Lakes This study had been authorized by the managers earlier this year. Engineer Hanson had sent a memorandum to the managers regarding the progress of the water quality study, and included his recommendations for the completion of the study. Engineer Hanson asked the managers for direction. The managers agreed with the engineer’s recommendations, and directed him to complete the work as outlined in the memorandum.

Demolition Derby Track at Washington County Fairgrounds Secretary Scheel excused himself from the discussion of Permit # 2007-10 because of his involvement in the Washington Agriculture Society.

President Fetcher, Engineer Hanson, and Inspector Roemmich had all individually visited the site and at this meeting, discussed the status of the demolition derby track with the managers. President Fetcher said he had talked to Steve Anderson, Washington County Agriculture Society, and discussed the VBWD’s needs. President Fetcher followed up the discussion with an e-mail to the managers. Engineer Hanson will be meeting with Steve Anderson next week to review the project and the VBWD requirements.

MANAGERS REPORT Next Meeting - August 9, 2007 President Fetcher said he will not be present at the next meeting, and Vice President Bucheck said he may have a conflict, but will do his best to attend the meeting. Manager Johnson said he is not sure of his plans on the 9th of August, but will contact the recording secretary as soon as he knows.

2008 Budget Treasurer Borash said that Amanda Goebel, with Washington County, will need presentation information of the VBWD 2008 budget before the Board of Commissioners on September 15th. The managers agreed that this will be possible.
**Washington County Fair Booth** The managers have volunteered their time to staff the watershed district booth at the Washington County Fair this year, and a sign-up sheet was available with the information.

**Statements of Economic Interest Filing Requirement** Engineer Hanson had mailed to the managers copies of a memorandum from Ray Bohn, Minnesota Association of Watershed Districts, concerning the statements of economic interest requirement. The managers will complete the statements and file with the State of Minnesota.

**Washington Water Consortium Meeting** President Fetcher said there is a meeting of the Washington Water Consortium scheduled for August 1st from 3:00 to 5:00 pm at the Washington County Government Center. President Fetcher said he will attend the meeting.

**East Metro Water Resources Education Program** President Fetcher said he attended the meeting last week of the East Metro Water Resources Education Program. The important discussion at the meeting was about additional members. The consensus was that all watershed districts in the east metropolitan area should be members. President Fetcher said it is also important that the money that may be left over after the cost of materials, etc, for the new members, goes back to the original members. The managers discussed the budget of the watershed district educator program.

**Salaries for Staff** After discussion of the salaries for the inspector and the recording secretary, and learning that there has not been an increase for three years, motion was made by Fetcher and seconded by Scheel to increase the two staff salaries by 10%, effective August 1, 2007. Motion carried unanimously.

**Surface Water Monitoring Data Integration Project** President Fetcher distributed information on the Surface Water Monitoring Data Integration Project. He said that he has volunteered for the Washington Conservation District to work on this project. The project will begin in July 2007 and President Fetcher will volunteer one or two days a week. The managers agreed there is no conflict of interest.

**ADJOURNMENT** Motion made by Borash and seconded by Bucheck at 8:55 pm to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Don Scheel, Secretary

Don Scheel, Secretary

Minutes Approved by Managers 08/09/07