Minutes of Regular Meeting # 698 Held in the Lake Elmo City Council Chambers
Thursday, November 13, 2003

MANAGERS PRESENT: Dave Bucheck, President; Lincoln Fetcher, Vice President; Don Scheel, Secretary; Dale Borash, Treasurer; Duane Johnson, Manager
MANAGERS ABSENT: None
STAFF PRESENT: John Hanson, Barr Engineering; Barb Wolle, Attorney; Ray Roemmich, Inspector; Karen Schultz, Recording Secretary
STAFF ABSENT: None
OTHERS PRESENT: Chuck Taylor, CAC; Candice Kraemer, CAC; Glenn Anderson, Silverston-Dougherty Addition Permit Application

CALL TO ORDER President Bucheck called the meeting to order at 7:04 p.m.

ANNOUNCEMENTS There were no announcements.

APPROVAL OF MINUTES After discussion of the minutes of the October 23, 2003 meeting, motion was made by Scheel, seconded by Borash, to approve the minutes as distributed. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Items added to the agenda: Under Managers: 2004 Goals.

PUBLIC FORUM There was no discussion in the Public Forum segment of the meeting.

CITIZEN=S ADVISORY COMMITTEE REPORT Chuck Taylor had mailed the lake levels report to the managers, and discussed it at the meeting.

Vice President Fetcher suggested that the cities could be requested to take advantage of the dry season, without rain or snow, to clean up. He said he will discuss this with the City of North St. Paul concerning Silver Lake. President Bucheck said it could be suggested to the cities, but it wouldn’t be sure thing.

SECRETARY=S REPORT Secretary Scheel reported that he had distributed the mail.

INSPECTOR=S REPORT Inspector Roemmich reported on inspections he has made since the last meeting.

ATTORNEY=S REPORT Attorney Marshall had nothing new to report.

TREASURER=S REPORT Treasurer Borash reported that he had received the agreement for auditing VBWD accounts from Tautges Redpath, Ltd. After discussion, motion was made by Fetcher and seconded by Borash to contract with HLB Tautges Redpath, Ltd., to perform the VBWD Annual Audit for 2003, at a cost not to exceed $5,100. Motion carried unanimously.

CHANGE IN ORDER OF AGENDA ITEMS At this time President Bucheck authorized a change in the order of agenda items.

ENGINEER=S REPORT Siverston-Dougherty Addition, Permit 2003-21 Engineer Hanson described a project located west of Lincolntown Avenue and south of County Road 79, Mahtomedi in the SE 1/4 of the NE 1/4, Section 31, Township 30 North, Range 21 West. The project purpose is to subdivide two lots into six, construct
five homes, link Edgecumbe Drive to Wildridge Road (about 530 feet of new roadway), and construct several rainwater gardens.

The majority of the project is legally within the VBWD; however, the entire site drains to the Rice Creek Watershed District (RCWD). The RCWD agreed that the project should be permitted by the VBWD.

After discussion of the wetland concerns, the drainage patterns and water management concerns, and the erosion control concerns, motion was made by Fetcher and seconded by Scheel to approve Permit # 2003-21 with the engineer=s suggested site-specific conditions and standard conditions. Motion carried unanimously.

Permit Request: River Valley Church, Lake Elmo Engineer Hanson described a project located south of Highway 36, west of Lake Elmo Avenue, Lake Emo, in the NE 1/4 of the NE 1/4, Section 2, Township 29 North, Range 21 West. The purpose of the project is to construct an additional 12,360 square foot gravel-surfaced parking lot. No wetlands are on the site.

After discussion of the wetland concerns, the drainage patterns and water management concerns, and the erosion control concerns, motion was made by Johnson and seconded by Borash to approve Permit # 2003-20 with the engineer=s suggested site-specific conditions and standard conditions, and to strike the first suggested site specific condition, waiving the cash surety requirement. Motion carried unanimously.

KFC/A&W - Taco John=s/Steak Escape, Oak Park Heights Engineer Hanson described a proposal in Oak Park Heights in the Brackey West project. In 1997 the VBWD had issued a permit for the Brackey West project, the purpose being to prepare a site for future development by installing a stormwater pond. Some development has been completed, but not all. The developer now has submitted plans for two buildings and an associated parking lot. Engineer Hanson asked for the Board=s opinion on whether an additional permit is needed. Attorney Marshall noted that according to the conditions in the permit issued in 1997, a VBWD permit is required for any further development on the site. The managers directed Engineer Hanson to inform the developer that a permit application will need to be submitted.

Watershed District Educator: Draft Request For Proposal Engineer Hanson had mailed a Draft Request for Proposal for a Watershed District Educator for 2004-2005, as directed by the managers at the last meeting. The managers discussed the contents of the proposal with Engineer Hanson and Attorney Marshall. The managers directed Engineer Hanson to discuss the draft proposal with Matt Moore, Administrator for South Washington Watershed District, and to also find out if there are job descriptions available from other watershed districts that the managers could use as examples.

Project 1007 Inspection Engineer Hanson reported that Barr Engineering staff had completed the Project 1007 inspection on October 30th and 31st. In discussion of the results of the inspection, Engineer Hanson said he did contact Mr. Jordan, owner of the property in West Lakeland Township, about cleaning cattails from the ditch. Mr. Jordan does not plan any further development in the area, so if the cattails are cleaned out of the channel to provide more capacity in the storage site, the work would not be a part of any subdivision development. President Bucheck said that maintenance can be planned in the future, and that the Board should wait until a complete inspection report is submitted by Barr Engineering.

2005-2015 Watershed Management Plan At the last meeting the managers agreed to review the documents previously sent by Engineer Karen Chandler, and to discuss them at this meeting. The managers had a lengthy discussion on the issues indicated in Engineer Chandler=s documents.

Cottage Grove Area Nitrate Study Engineer Hanson distributed a Fact Sheet brochure on the Cottage Grove Area Nitrate Study prepared by Barr Engineering for the managers to review. The VBWD managers had been invited to a South Washington Watershed District (SWWD) meeting to hear about the study, but the date of the SWWD meeting was the same date as the managers= meeting (tonight). Engineer Hanson said he could arrange for a presenter to attend a VBWD meeting to discuss the issue. No action was taken by the managers.
LCMR Consultants for Washington County President Bucheck said he received a request from Washington County to participate on the consultant selection committee for the Legislative Committee on Minnesota Resources (LCMR) study of the impacts of future development in the City of Woodbury. He said he agreed to participate in the study.

MANAGERS= REPORT Next Meeting - December 11, 2003 The managers expect to have a quorum at the next meeting.

Sunnybrook Lake At the last meeting, Treasurer Borash distributed to the managers for discussion, a framework on floodproofing in the Sunnybrook Lake area. At this meeting the managers had a very lengthy discussion on the floodproofing issue. President Bucheck suggested that the managers vote at the December 11th meeting on which solution the managers should apply to the Sunnybrook Lake area.

Discussion of the 2004 Goals At the last meeting President Bucheck distributed copies of a draft of the 2004 Goals. After the managers discussed them and made changes, President Bucheck said he would provide a corrected list to the managers. He had e-mailed the list of 2004 goals to the managers since the last meeting.

ADJOURNMENT Motion made by Fetcher and seconded by Scheel at 10:21 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

Donald Scheel, Secretary

Minutes Approved by Managers 12/11/03