Minutes of Regular Meeting # 689 Held in the Lake Elmo City Council Chambers 
Thursday, June 26, 2003

MANAGERS PRESENT: Dave Bucheck, President; Lincoln Fetcher, Vice President; Don Scheel, Secretary; Dale Borash, Treasurer

MANAGER ABSENT: Duane Johnson, Manager

STAFF PRESENT: John Hanson, Barr Engineering; Barb Wolle, Attorney; Ray Roemmich, Inspector; and Karen Schultz, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Mike Johnson and John Dillaham, Bibearu’s Landing Permit

At 6:00 p.m. the managers went into Executive Session for 60 minutes

CALL TO ORDER President Bucheck called the meeting to order at 7:11 p.m.

ANNOUNCEMENTS There were no announcements.

APPROVAL OF MINUTES After discussion of the minutes of the June 12, 2003 meeting, motion was made by Scheel, seconded by Borash, to approve the minutes as amended. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Under Managers, Letter from Commissioner Hegberg; Under Engineer, Update from Jeff Berg; and Washington County Fair.

PUBLIC FORUM There was no discussion in the Public Forum segment of the meeting.

SECRETARY=S REPORT Secretary Scheel reported that he had distributed the mail.

INSPECTOR=S REPORT Inspector Roemmich reported on inspections he has made since the last meeting.

ATTORNEY=S REPORT Attorney Wolle reported that Baytown Township has been fined by the Minnesota Pollution Control Agency in the amount of $2,240 for its illegal construction activity along Northbrook Blvd. Attorney Wolle had previously sent a letter to Baytown Township officials concerning the Northbrook Blvd., as directed by the managers. The township officials have not adequately addressed the situation. The managers directed Attorney Wolle to send another letter to Baytown Township officials.

TREASURER=S REPORT Treasurer Borash distributed copies of the Administrative and Program Budgets for Fiscal Year 2003 dated June 30, 2003, and the Treasurer=s Report dated June 26, 2003. Treasurer Borash asked the managers and staff to submit their per diems, invoices, and expense accounts. After discussion, motion was made by Borash and seconded by Scheel to approve the Treasurer=s Report. Motion carried unanimously.

CHANGE IN ORDER OF AGENDA ITEMS At this time President Bucheck authorized a change in the order of agenda items.

ENGINEER=S REPORT Permit Request: Bibeau=s Landing, Mahtomedi Engineer Hanson described a project located northeast of Century Avenue and Long Lake Road (Lots 3 and 4 of Northeast Metro Business Park), Mahtomedi, in the SW 1/4 of Section of 31, Township 30 North, Range 21 West. The purpose of the project is to construct five buildings (for offices, retail, restaurant uses) associated parking lots, two stormwater management plans, and a wetland replacement site for wetland areas being filled because of the project.
Engineer Hanson recommended that the managers table the issue until the Technical Evaluation Panel (TEP) has met to make a decision on the wetland issue. There are several wetlands in the area and the developer wants to fill some of the wetlands. After discussion, the managers agreed to discuss the issue at the next meeting, on July 10, 2003, giving the TEP time to evaluate the situation.

**FEMA Mapping Contract with Washington County** At the June 12, 2003 meeting, the managers agreed to enter into a contract with Washington County to calculate flood levels in certain priority basins in the county, with the assistance of VBWD. Engineer Hanson had mailed to the managers a scope of work for them to consider. Attorney Wolle presented a contract between VBWD and Washington County in the amount of $69,945 for the period of June 25, 2003 to September 15, 2003. Motion made by Fetcher and seconded by Borash to approve the contract between Washington County and the VBWD for calculating flood levels in certain priority areas in Washington County, in the amount of $69,945. Motion carried unanimously.

Motion was made by Scheel and seconded by Borash to purchase the topographic maps in the amount of $17,000 for the areas needed. Motion carried unanimously.

**Downs Lake Project Update** Engineer Hanson reported that the Downs Lake project generally looks good. He said there is a large depression near the intersection of 20th Street and Manning Trail that fills with water. The depression was probably there before the project was started, but it was hidden by brush. There have been complaints about it, and Engineer Hanson said it could be filled, and this is a good time to get it filled, if the managers agree. There is a list of items being developed for the contractor to finish the project, and filling the depression could be added to the list. The managers agreed with this solution and directed Engineer Hanson to add it to the list of items that the contractor will complete.

**Letter of Support for BWSR Challenge Grant: Southern Washington County Groundwater-Surface Water Interaction Study** At the last meeting, the managers authorized a letter of support for the Washington County/Soil Conservation District application for a grant of $75,000 from the Board of Water and Soil Resources. At this meeting Engineer Hanson provided the draft letter of support for President Buchcek's signature. After reading the letter, motion was made by Borash and seconded by Fetcher to approve the letter to Cindy Weckwerth, Washington County Public Health & Environment Department, supporting the grant application. Motion carried unanimously. President Buchcek signed the letter of support.

**Silver Lake Bioretention Project Update** Engineer Hanson updated the managers on the bioretention project on Silver Lake. He said the City of North St. Paul has not completely decided to remove the tennis courts from the Silver Lake area, as discussed previously. The managers discussed several issues of the project on Silver Lake.

**LCMR Grant: Inter-Community Groundwater Sustainability Study** Engineer Hanson reported that he and Secretary Scheel had attended a Washington County Commissioners meeting on June 17, 2003. The VBWD managers will be asked to increase their leadership, project management assistance, and continued financial support for the groundwater study. He said he did not believe that the county is not asking for any money at this time.

President Buchcek had received a letter from Commissioner Hegberg requesting increased leadership, including assistance with project management, and technical and financial support from the VBWD. The letter requested a letter of continued support. The managers directed Engineer Hanson to draft a letter of support to Washington County stating that if it becomes necessary for the county to seek additional funding, the VBWD will consider it.

**Baytown Township Well Advisory Area Update** Engineer Hanson reported that at the Washington County Commissioners meeting on June 17, 2003, an update was given on the Lake Elmo Airport/Baytown Township Well Advisory Area. The contamination of wells in the area may not be caused entirely by the Lake Elmo airport. He had mailed a news release to the managers that speaks of contamination from the Franconia Aquifer, which officials had previously thought to be unaffected.
Permit 98-7: Culvert Replacements by Washington County, Afton and Lake Elmo Engineer Hanson presented information on Washington County Culvert replacement permits. Washington County wishes to replace three culverts within VBWD. Two culverts are within Afton and one is within Lake Elmo. The culverts within Afton are needed for local drainage. Neither of the culverts is near wetlands or other water resources. The culvert in Lake Elmo will be replaced with a culvert slightly larger than the existing culvert. The culvert acts as an equalizer pipe for Lake DeMontreville and a wetland to the west.

After discussion of the wetland concerns, the drainage patterns and water management concerns, and the erosion control concerns, motion was made by Borash and seconded by Fetcher to approve Permits # 2003-07, -08, and -09 with the engineer=s suggested standard conditions. Motion carried unanimously.

Permit Request: Robert and Diane Bruton Fill in Silver Lake Floodplain, North St. Paul Engineer Hanson described a North St. Paul resident=s proposed project located at 2856 Lake Blvd., North St. Paul, in the SW 1/4 of the NE 1/4 of Section 1, Township 29 North, Range 22 West. The purpose of the project is to repair/restrict silver Lake shoreline damage caused by muskrats.

Muskrats have damaged the property owners= shoreline. They wish to place galvanized chicken wire fencing over the muskrat holes, place a layer of rock over the wire, and then fill over the rock. The total amount of fill within the 100-year floodplain of Silver Lake will be very small, but all work within the floodplain requires a VBWD permit.

After discussion of the water management concerns and the erosion control concerns, motion was made by Fetcher and seconded by Borash to approve Permit # 2003-10 with the engineer=s suggested site-specific conditions and standard conditions. Motion carried unanimously.

Update From Jeff Berg Engineer Hanson said Jeff Berg was unable to be present at this meeting to update the managers on the DeMontreville access project, and asked him to provide the managers with information on the issues he discussed at the last meeting. He said the Lake DeMontreville Access Project is complete, and that residents Chuck Taylor and Debbie Dean who had requested financial assistance from the VBWD for the shoreline buffers, are happy for the assistance from the VBWD.

Washington County Fair Engineer Hanson provided a work schedule for the Washington County Fair. He asked the managers to select the times that they can tend the VBWD booth. The managers did so.

MANAGERS= REPORT Next Meeting - July 10, 2003 The managers expect to have a quorum at the next meeting. Treasurer Borash said he will possibly be absent. President Bucheck said he has another commitment that may cause him to be late for the meeting. Recording Secretary Karen Schultz said she will not be present at the July 10th meeting.

ADJOURNMENT Motion made by Scheel and seconded by Borash at 8:35 p.m. to adjourn the meeting. Motion carried unanimously.

WATERSHED MANAGEMENT PLAN WORKSHOP After the meeting was adjourned, the managers held a workshop to discuss the revision of the Watershed Management Plan.

Respectfully Submitted,

Donald Scheel,

Secretary

Minutes Approved by Managers 07/10/03