Minutes of Regular Meeting # 680 Held in the Lake Elmo City Council Chambers
Thursday, February 13, 2003

MANAGERS PRESENT:  Dave Bucheck, President; Lincoln Fetcher, Vice President; Duane Johnson, Manager

MANAGER ABSENT:    Don Scheel, Secretary; Dale Borash, Treasurer
STAFF PRESENT:      John Hanson, Barr Engineering; Ray Marshall, Attorney; Ray Roemmich, Inspector
STAFF ABSENT:       Karen Schultz, Recording Secretary
OTHERS PRESENT:     Charles Taylor, CAC

CALL TO ORDER Meeting called to order by President Bucheck at 7:06 p.m.

ANNOUNCEMENTS There were no announcements.

APPROVAL OF MINUTES After discussion of the minutes of the January 23, 2003 meeting, motion was made by Fetcher, seconded by Johnson, to approve the minutes as corrected. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Items added to the agenda under Engineer: 5. Hidden Lake Office Condo, White Bear Lake; 6. CAMP; 7. Water Level Gages; 8. SAHS Stream Monitoring.

PUBLIC FORUM There was no discussion in the Public Forum segment of the meeting.

CITIZEN’S ADVISORY COMMITTEE Chuck Taylor had mailed the lake level reports to the managers, and discussed them with the managers at this meeting.

SECRETARY’S REPORT Secretary Scheel was absent; Engineer Hanson had picked up the mail and distributed it.

INSPECTOR’S REPORT Inspector Roemmich reported that there is not a lot of activity.

ATTORNEY’S REPORT Attorney Marshall had nothing new to report.

TREASURER’S REPORT Treasurer Borash was absent.

ENGINEER’S REPORT Downs Lake Project Update Engineer Hanson reported that the contractor has partially installed all of the control structures and about 160 feet of pipe.

He has been working with Attorney Wolle to obtain the necessary easement from 3M along Manning Trail. Before 3M will grant the easement, it is requiring that the pipe along Manning Trail have at least three feet of cover over it or that it be changed from a polyethylene pipe to a concrete pipe with one foot of cover. Barr had evaluated the alternatives to determine the least expensive feasible option. Engineer Hanson recommended that the managers approve a change order that would replace the last sections of polyethylene pipe with reinforced concrete pipe and that other sections of polyethylene pipe have additional cover to meet the three feet requirement. After discussion, motion was made by Fetcher and seconded by Johnson to Approve Change Order Number 1, which included the details the managers discussed, for $9,940.00. Motion carried unanimously.
Engineer Hanson presented Payment Application Number 1. Motion was made by Fetcher and seconded by Johnson to approve the payment for $25,791.30. Motion carried unanimously. President Bucheck signed the payment application.

Permit Request: T.H. 120 – Joy Road/Hasley Avenue Intersection Reconstruction Engineer Hanson presented information on a project located on T.H. 120 (Century Avenue) from Interstate 694 to about 1550 feet to the south on the east line of Section 1, Township 29 North, Range 22 West. The purpose of the project is to install a traffic signal and widen the pavement to accommodate turn lanes. The managers discussed water management and wetland management concerns. The managers believe that in general, wetland bank credits should be used within the District boundaries; however, in this case, a small amount of wetland impact (0.02 acres) is significant. Motion was made by Fetcher and seconded by Johnson to approve the Permit 2003-01 with the conditions listed in the permit review memorandum. Motion carried unanimously.

Neighborhood Wilds Program Update Engineer Hanson presented a grant application by the Tri-Lakes Association for the DNR’s Neighborhood Wilds Program. The neighborhood is planning to use the grant money to improve the pre-settlement hardwood forest by planting oak trees and other hardwood trees to replace those trees lost by oak wilt and storms. The neighborhood will also use the grant to install shoreline improvement projects. Debbie Dean of the Tri-Lakes Association will be the project manager and Jeff Berg of the Washington Conservation District will be the grant finance administrator. The neighborhood has asked for support from the District. On behalf of the neighborhood, Engineer Hanson requested that the managers provide up to $2500 as a cash contribution to the project. After discussion, motion was made by Fetcher and seconded by Johnson to pay up to $2500 for the project, contingent upon receiving state funding. Motion carried unanimously.

Engineer Hanson presented a grant application by the south fork of Valley Creek neighborhood. This neighborhood is planning to use the grant money to remove buckthorn and to install shoreline improvement projects. Pat Snyder, former Afton City Council Member, will be the project manager and Jeff Berg of the Washington Conservation District will be the grant finance administrator. The neighborhood has not asked for any financial support from the District, but may need some assistance. After discussion, motion was made by Fetcher and seconded by Johnson to pay up to $2500 for the project, contingent upon receiving state funding. Motion carried unanimously.

NDPES Phase II Update Engineer Hanson had mailed a memorandum regarding the National Discharge Pollution Elimination System to the managers. He informed the managers that they are required to submit a "Notice of Intent" to the MPCA by March 10. Engineer Hanson and the managers discussed elements of the program. After discussion, motion was made by Fetcher and seconded by Johnson to direct Barr Engineering to prepare the Notice of Intent based on available requirements. Motion carried unanimously.

Permit 2002-24: Hidden Lake Office Condominiums, White Bear Lake Engineer Hanson reported that the City of White Bear Lake has requested that the managers revised Condition 1 of the permit. The City would like the landowner to be responsible for maintenance within the drainage easement. The managers and Attorney Marshall discussed the possibility of the District eventually taking over the maintenance of stormwater ponds and it will be taken up for further consideration at a later date. After discussion, motion was made by Bucheck and seconded by Fetcher to approve a revision to Condition 1 so that "owner" is substituted for "White Bear Lake" in the second to last sentence. Motion carried unanimously.

CAMP Engineer Hanson reported that the Metropolitan Council expects to continue its Citizen-Assisted Monitoring Program for water quality monitoring of lakes. The managers had budgeted for the program and Engineer Hanson requested input from the managers as to which lakes to monitor. After discussion, motion was made by Fetcher and seconded by Johnson to attempt to find volunteers to monitor seven lakes from the following eight water bodies: Downs Lake, Fahlstrom Pond, Sunnybrook Lake, Klawitter Pond, Cloverdale Lake, Lake McDonald, Goetchel Pond, and Mergens Pond; and to have Barr add Weber Pond to the lakes it will monitor. Motion carried unanimously.
Water Level Gages Engineer Hanson reported that the Washington Conservation District will again be installing DNR staff gages at area lakes. In the past, the managers have had gages installed at several lakes that Chuck Taylor monitors, and last year the managers had gages installed at Lake Edith, Klawitter Pond, and Fahlstrom Pond. Engineer Hanson listed several additional water bodies that the District’s Water Management Plan discussed possibly having gages installed and water levels monitored. After discussion, motion made by Fetcher and seconded by Johnson to have gages installed at Long Lake, Lake Olson, Sunfish Lake, Lake Elmo, Downs Lake, Cloverdale Lake, McDonald Lake, Goetchel Pond, Klawitter Pond, Lake Edith, and Fahlstrom Pond.

SAHS Stream Monitoring Engineer Hanson presented the managers a contract prepared by the Washington Conservation District to help the Stillwater Area High School students monitor four stream sites. After discussion, motion made by Fetcher and seconded by Johnson to accept the contract for the stream monitoring. Motion carried unanimously. President Bucheck signed the contract.

MANAGERS’ REPORT Next Meeting - February 27, 2003 President Bucheck and Vice President Fetcher said they plan to attend the meeting. Manager Johnson was not sure if he will be in town.

2003 Goals The managers decided to discuss the goals with the draft 2002 annual report.

Annual Report for 2002 Recording Secretary Karen Schultz had mailed draft copies of the managers’ section of the 2002 annual report. The managers reviewed the draft and provided revisions. They directed Engineer Hanson to give Recording Secretary Schultz the revisions.

ADJOURNMENT Motion made by Fetcher and seconded by Johnson at 8:50 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

Donald Scheel, Secretary