Minutes of Regular Meeting # 661 Held in the Lake Elmo City Council Chambers
Thursday, March 28, 2002.

MANAGERS PRESENT:  Dale Borash, President; Dave Bucheck, Vice President; Don Scheel, Secretary; Lincoln Fetcher, Treasurer; and Duane Johnson, Manager
STAFF PRESENT:     John Hanson, Barr Engineering; and Barb Wolle, Attorney; Ray Roemmich, Inspector; and Karen Schultz, Recording Secretary

OTHERS PRESENT:  None

CALL TO ORDER Meeting called to order by President Borash at 7:08 p.m.

ANNOUNCEMENTS There were no announcements.

APPROVAL OF MINUTES After discussion of the minutes of the February 14, 2002 meeting, motion was made by Scheel, seconded by Fetcher, to approve the minutes as corrected. Motion carried unanimously.

After discussion of the minutes of the February 28, 2002 meeting, motion was made by Fetcher, seconded by Bucheck, to approve the minutes as corrected. Motion carried unanimously.

After discussion of the minutes of the March 14, 2002 meeting, motion was made by Bucheck, seconded by Scheel, to approve the minutes as corrected. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS There were no additional agenda items.

PUBLIC FORUM No one was present for the Public Forum segment.

SECRETARY=S REPORT Secretary Scheel said the mail has been distributed.

INSPECTOR=S REPORT Inspector Roemmich reported on inspections made since the last meeting.

ATTORNEY=S REPORT Attorney Wolle presented a Resolution for the managers=approval. The subject of the Resolution was the boundary change petition for the Browns Creek Watershed District (BCWD) and the Valley Branch Watershed District. Attorney Wolle said that the BCWD passed the same Resolution at their recent meeting. After discussion of the Resolution, motion was made by Bucheck and seconded by Scheel, to approve the Resolution to sign the boundary change petition. Motion carried unanimously. President Borash and Secretary Scheel signed the Resolution.

Attorney Wolle distributed copies of a draft of the Fahlstrom Pond Study Agreement. The managers asked Attorney Wolle to provide copies of the draft agreement to the City of Woodbury and the City of Afton.

TREASURER=S REPORT Treasurer Fetcher distributed copies of the Treasurer=s Report for the period 02/15/02 to 03/26/02. After discussion, motion was made by Fetcher and seconded by Bucheck to approve the Treasurer=s Report dated March 26, 2002. Motion carried unanimously.

Treasurer Fetcher also distributed copies of AAdministrative & Program Budgets A, showing General Fund and Project/ Program funds. The managers discussed the budget items listed.
Treasurer Fetcher said the managers and staff need to submit their per diems and expenses before April 12th and he will approve them for the accountant to pay before the second meeting in April.

**ENGINEER’S REPORT Granada Avenue Street Improvements, Oakdale - Permit 2002-02** Engineer Hanson presented information on a project proposed by the City of Oakdale to reconstruct Granada Avenue, which would include the construction of a pedestrian sidewalk and will result in a small amount of wetland fill. The project is located on the east side of Granada Avenue, between Highway 5 and 40th Street North, NW 1/4 of the NE 1/4 of Section 18, Township 29N, Range 21W.

After discussion of the wetland concerns, the erosion control concerns, and the water management concerns, motion was made by Scheel and seconded by Bucheck to approve Permit # 2002-02 with the special conditions suggested by the engineer. Motion carried unanimously.

**Sunnybrook Lake Update** President Borash, Vice President Bucheck, and Engineer Hanson had attended a BCWD meeting on March 25th to discuss the proposed project for the Sunnybrook Lake area. They all agreed that the meeting went very well. At the meeting the engineering firm for the BCWD, Emmons & Olivier Resources (EOR) requested that they be allowed to review the proposed project outlined in the draft Sunnybrook Lake Flood Relief Feasibility Study dated March 18, 2002, and that the VBWD pay for the review. EOR expects the review to cost $13,500 to $15,500. The review is expected to be completed in time for the BCWD meeting on April 22nd, 2002. After discussion, motion was made by Bucheck and seconded by Scheel to approve the Resolution to pay Emmons & Olivier $15,000 to review the proposed project for the Sunnybrook Lake area. Motion carried unanimously.

Engineer Hanson said he will be meeting with EOR on Monday, April 1st at 2:00 p.m. to discuss the study.

Engineer Hanson and Secretary Scheel will present the plan to the County Commissioners at their regular meeting on Tuesday, April 2nd, at 9:00 a.m.

**Downs Lake Update** Engineer Hanson said he will be meeting with Joe Morris of Tartan Park, and also some of the Downs Lake area residents next week.

**MANAGERS= REPORT Next Meeting - April 11, 2002** The managers said they do expect to have a quorum at the next meeting. Vice President Bucheck will not be present.

**2001 Annual Report Draft** Recording Secretary Karen Schultz distributed draft copies of the managers= portion of the 2001 annual report. Engineer Hanson gave the engineering portion of the annual report to the recording secretary also. The financial audit has not yet been completed.

The managers need to complete a list of goals for 2002 to include in the 2001 annual report.

**Washington County Fair Booth** Secretary Scheel asked whether the managers would be considering having a booth at the Washington County Fair in August 2002. Engineer Hanson mentioned that he has been talking to other Districts about it. No decision was made.

**ADJOURNMENT Motion** made by Fetcher and seconded by Bucheck at 8:57 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

Donald Scheel,

Secretary