

VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 992
Held in Baytown Township Community Center
Thursday, January 25, 2018

APPROVED
MINUTES

MANAGERS PRESENT: Lincoln Fetcher, Vice President; Ed Marchan, Treasurer; Anthony Haider, Secretary; and Dave Sewell, Manager

MANAGER ABSENT: Jill Lucas, President

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Dave Carlson, Lake DeMontreville/Olson

CALL TO ORDER Vice President Fetcher called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS None

ADDITIONAL AGENDA ITEMS Attorney's Report-Item #3-VBWD Managers Oath of Office

PUBLIC FORUM

Mr. Dave Carlson was present to request a discussion the replacement of the stop logs on Lake Olson and why there are multiple lake associations for the Tri-Lakes. Vice President Fetcher instructed Mr. Carlson to contact Engineer Hanson if he wants to be added to the VBWD agenda to be able to speak longer than 3 minutes allowed during the public forum or to have a discussion regarding lake associations or water level issues.

CITIZEN ADVISORY COMMITTEE None

SECRETARY'S REPORT No report. Engineer Hanson distributed the mail.

INSPECTOR'S REPORT Inspector Brower reported on the following projects: Afton Village, Brockman Trucking, and Legends of Woodbury.

ATTORNEY'S REPORT

2018-2019 Professional Services Agreement with the Ramsey Conservation District After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve the 2018-2019 Professional Services agreement with the Ramsey Conservation District to administer the best management practice cost-share program for up to \$2,750.00 per year. Motion carried unanimously.

2018 Lake Monitoring Services Agreement with Ramsey County After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve the 2018 Lake Monitoring agreement with Ramsey County for up to \$2,292.66. Motion carried unanimously.

VBWD Manager Oath of Office Attorney Torseth prepared and the Managers signed the VBWD Manager Oath of Office.

WASHINGTON CONSERVATION DISTRICT None

ENGINEER'S REPORT

Resolution Delegating Some Wetland Conservation Act (WCA) Decisions to Barr Staff After discussion, a **motion** was made by Haider and seconded by Marchan to approve Resolution 2018-01, authorizing decision making authority for WCA exemption, no-loss, and wetland boundary and type applications placed with the Barr Engineering staff. Motion carried unanimously.

Baytown Township Draft 2040 Comprehensive Plan After discussion, a **motion** was made by Marchan and seconded by Haider to approve the Baytown Township draft 2040 Comprehensive Plan. Motion carried unanimously.

Wildflower Shores Wetland Credit Purchase Agreement After discussion, a **motion** was made by Fetcher and seconded by Haider to approve the Wildflower Shores Wetland Credit purchase agreement with Joe Reinhardt. Motion carried unanimously.

Clean Water Fund Watershed-Based Funding Pilot Program The State of Minnesota Board of Water and Soil Resources (BWSR) approved a new policy related to the distribution of Clean Water Funds. This new policy is to move toward a more systematic distributions of the Clean Water Funds to local management authorities on a county and watershed basis. Engineer Hanson attended a BWSR-led meeting on January 4, 2018 on the pilot program. The managers authorized Barr to continue to attend future meetings and provide updates on the pilot program.

Progress Report for the Silver Lake Watershed Improvement Clean Water Fund Grant Engineer Hanson provided an update on the Silver Lake Watershed Improvements using the Clean Water Fund Grant. A final pay request was included on the Consent Calendar for approval.

MANAGERS' REPORT

Consent Calendar Item C-Permit Close-Out Request for SavATree, permit 2016-05 was pulled from the Consent Calendar for discussion. After discussion, a **motion** was made by Marchan and seconded by Haider to approve the permit close out for SavATree, permit 2016-05, and to return the surety after proof is submitted that the required easements on the permit have been recorded. Motion carried unanimously.

A **motion** was made by Marchan and seconded by Haider to approve the remaining items on the Consent Calendar. Motion carried unanimously.

Logo and Website Vice President Fetcher distributed copies of the new VBWD logo. After discussion, a **motion** was made by Fetcher and seconded by Sewell to approve the new VBWD logo. Motion carried unanimously. Vice President Fetcher updated the managers on the website revisions, and will be scheduling webinar training for the new website with Revise, Engineer Hanson, and Recording Secretary Imse.

Freshwater Society Salt Symposium Sponsorship Request VBWD received a request for sponsorship for the Freshwater Society 2018 Road Salt Symposium. After discussion, a **motion** was by Fetcher and seconded by Haider to approve a \$500.00 sponsorship for the 2018 Road Salt Symposium. Motion carried unanimously.

East Metro Water Resources Education Program (EMWREP) Partners Meeting Vice President Fetcher reported on the (EMWREP) Partners Meeting a meeting.

TREASURER'S REPORT

Treasurer Marchan provided copies of the Administrative and Program Budgets Fiscal Year 2017, dated December 2017, and the Treasurer's Report dated January 25, 2018. After discussion, **motion** was made by Marchan and seconded by Haider to approve the Treasurer's report. Motion carried unanimously. Treasurer Marchan is still investigating options for financial auditors for VBWD.

FUTURE BUSINESS

Next Meetings – February 8, 2018 and February 22, 2018 Vice President Fetcher will be absent from the February 22nd meeting. All other managers plan to attend the meetings.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT

Motion was made by Fetcher and seconded by Marchan at 8:10 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Anthony Haider

Anthony Haider, Secretary

Minutes approved by managers 2/8/2017

Consent Calendar

Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for the Managers' approval:

- A. Meeting Minutes of 12/14/2017
- B. Permit Request: Rieks Minor Subdivision, Lake Elmo
- C. Permit Closeout Request: Permit 2016-05: SavATree, Afton
- D. Minnesota Wetland Conservation Act Notices of Decision: Wetland Boundary and Type
 - i. Oakdale Tyme Industrial Site, Oakdale
 - ii. Woodbury 94 Industrial Development, Woodbury
- E. Minnesota Wetland Conservation Act Notices of Decision: No Loss
 - i. Hidden Meadows, Lake Elmo
 - ii. Lake Elmo Airport, Baytown
 - iii. Legends of Woodbury, Woodbury
- F. Project Payment Application: Silver Lake Bioretention Basin
- G. VBWD Best Management Practices Cost-Share Program:
 - i. \$5,055.00 as final payment for a buckthorn removal grant to Nathan Landucci for a project in Afton (PIN: 1702820240002 and PIN: 1702820240001) and the Valley Branch watershed
 - ii. \$3,230.00 as final payment for a buckthorn removal grant to Nathan Landucci for a project in Lake Elmo (PIN: 0102921410001) and the Goetschel Pond watershed
- H. Miscellaneous Payment: Best Management Practices Technical Assistance: Ramsey Conservation District