

VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 989
Held in Baytown Township Community Center
Thursday, October 26, 2017

APPROVED
MINUTES

MANAGERS PRESENT: Dave Bucheck, President; Lincoln Fetcher, Vice President; Jill Lucas, Secretary; Ed Marchan, Treasurer; and Anthony Haider, Manager

MANAGER ABSENT: None

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: David Schultz, West Lakeland Township Board Member; Ali Elhassan and Irfam Ali, ISWEM Board Members; and Mitchell Cookas, Solution Blue for Hidden Meadows

CALL TO ORDER President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS None

APPROVAL OF MINUTES After discussion, **motion** was made by Lucas and seconded by Marchan to approve the October 12, 2017 meeting minutes as amended. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS None

PUBLIC FORUM David Schultz with the West Lakeland Township was present to express his concern and to make the managers aware of the Lake Elmo airport addition of a storage building for sand, salt, and dirt used at the airport. Mr. Schultz informed the managers that an Environmental Assessment Worksheet (EAW) will be completed sometime in February. The managers will review and comment on the EAW and the permit of the new building to ensure the permit complies with the VBWD Rules.

Board members with the ISWEM were present to thank the VBWD for approving the permit, and ask the VBWD for an easement variance for undisturbed parcels they own. The managers encouraged ISWEM to follow the variance request procedure.

CITIZEN ADVISORY COMMITTEE None

SECRETARY'S REPORT Engineer Hanson distributed the mail.

INSPECTOR'S REPORT Inspector Brower reported on the following projects: Afton Village, Brockman Trucking, Dunn Residence, Hammes, Royal Golf Club, Burr Oaks, Southwind, Olson Lake Trail, Arbor Glen, ISWEM, Northport, Easton Village, McDonald Drive Circle N, Cedarleaf Point, Jarvis Weehouse, Stillwater Area High School, Village Preserve/Wildflower, Lions ball field, Regency Hill, Asmus Residence, City of Grant erosion control on Keats and Jocelyn, and Rockpoint Church.

ATTORNEY'S REPORT None

WASHINGTON CONSERVATION DISTRICT None

ENGINEER'S REPORT

Permit Request: Hidden Meadows, Lake Elmo, permit 2017-07 After discussion, a **motion** was made by Marchan and seconded by Fetcher to approve permit 2017-07 for Hidden Meadows in Lake Elmo with suggested site and applicable conditions. Motion carried unanimously.

Permit Request: Katherine Abbott Park, Mahtomedi, permit 2017-29 After discussion, a **motion** was made by Marchan and seconded by Lucas to approve permit 2017-29 for Katherine Abbott Park in Mahtomedi with suggested site and applicable conditions. Motion carried unanimously.

Flood Levels Within the Tri Lakes and Beutel Pond The managers had directed Barr Engineering to develop XP-SWMM hydrologic and hydraulic models of the Tri-Lakes and Beutel Pond watersheds to evaluate existing flood elevations. The Tri-Lakes watershed includes the subwatersheds of Lake DeMontreville, Lake Olson, and Lake Jane. Barr provided a memorandum summarizing the modeling results. After discussion, the managers directed Barr to send the memo with a cover letter to the cities in the study area. The cover letter should include background on the modeling efforts and a request from the Cities of Oakdale and Lake Elmo how they would like to communicate the results to owners of potentially impacted homes.

MANAGERS' REPORT

Consent Calendar A **motion** was made by Bucheck and seconded by Marchan to remove the Hidden Meadows and Katherine Abbott Park permits from the consent agenda for discussion. Motion carried unanimously. After discussion, a **motion** was made by Marchan and seconded by Lucas to approve the remaining items on the Consent Calendar. Motion carried unanimously.

Website Vice President Fetcher updated the managers on the website revisions. He will continue to work with Revise on the website content, new logo, and color schemes for the site.

Meeting Recordings Barr provided two devices to audio record the meeting. The managers will review the recording to ensure the devices provide good sound quality.

Sally Manzara Interpretive Nature Center No Update

TREASURER'S REPORT

Treasurer Marchan provided copies of the Administrative and Program Budgets Fiscal Year 2017, dated September 2017, and the Treasurer's Report dated October 26, 2017. After discussion, **motion** was made by Marchan and seconded by Fetcher to approve the Treasurer's report. Motion carried unanimously. Treasurer Marchan will investigate the bank charges, the expenses coded to public education, and whether Accountant Martinson could prepare monthly reports more similar to the VBWD line item budget table.

FUTURE BUSINESS

Meeting with Washington County Commissioners and staff regarding Sunnybrook Lake: Washington County Government Center, 12:30pm, October 30, 2017 President Bucheck, Secretary Lucas, Treasurer Marchan plan to attend the meeting. Vice President Fetcher and Manager Haider may attend. Barr Engineering drafted a PowerPoint presentation for the meeting. The managers reviewed and commented on the presentation.

Next Meetings – November 9 and December 14, 2017 All the managers plan to attend the meetings.

Washington County Commissioners' Meeting with Watershed Organizations: Washington County Government Center, 9:00am, November 14, 2017 Secretary Lucas, Vice President Fetcher, and Manager Haider plan to attend the meeting.

2017 Minnesota Association of Watershed Districts Annual Meeting and Tradeshow-November 30-December 3, 2017; Arrowwood Resort, Alexandria, MN Secretary Lucas, Treasurer Marchan, and Manager Haider plan to attend the MAWD Annual Meeting. Vice President Fetcher may also attend.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT

Motion was made by Marchan and seconded by Fetcher at 9:11 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 11/9/2017

Consent Calendar

Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for the Managers' approval:

A. Permit Requests:

- i. Woodbury Legends/Settler's Ridge Senior Center, Woodbury

B. Cost-Share Payment Requests:

- i. Julia Welter; 15045 45th Street South, Afton
- ii. Alice Journey (property owner) and Inspect Minnesota & Midwest Soil Testing (contractor); 14935 45th Street South, Afton

C. Bid Award and Contractor Hiring:

- i. Beaver Dam and Beaver Removal at West Lakeland Storage Site