

**VALLEY BRANCH WATERSHED DISTRICT**  
**Minutes of Regular Meeting No. 987**  
**Held in Baytown Township Community Center**  
**Thursday, September 28, 2017**

**APPROVED**  
**MINUTES**

**MANAGERS PRESENT:** Lincoln Fetcher, Vice President; Jill Lucas, Secretary; and Ed Marchan, Treasurer

**MANAGER ABSENT:** Dave Bucheck, President; Anthony Haider, Manager

**STAFF PRESENT:** John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary

**STAFF ABSENT:** None

**OTHERS PRESENT:** Jim Felton and Brian Kallio, Royal Golf Club Permit

**CALL TO ORDER** Vice President Fetcher called the meeting to order at 7:00 p.m.

**ANNOUNCEMENTS** None

**APPROVAL OF MINUTES** After discussion, **motion** was made by Marchan and seconded by Lucas to approve the September 14, 2017 meeting minutes. Motion carried unanimously.

**ADDITIONAL AGENDA ITEMS** Under Engineer's Report Item F-1, Purchase Agreement for Wetland Banking Credits

**PUBLIC FORUM** None

**CITIZEN ADVISORY COMMITTEE** None

**SECRETARY'S REPORT** Engineer Hanson distributed the mail.

**INSPECTOR'S REPORT** Inspector Brower reported on the following projects: Afton—Afton Village, Valley Creek Trail Bridges, Tony Mutter Project, Manning Avenue TH95, and ISWEM; Lake Elmo—Hammes, Savona, Royal Golf Club, Southwind, Olson Lake Trail, Arbor Glen, Easton Village, Northport, Lions ball field, Jarvis Weehouse, 43<sup>rd</sup> and Kirkwood, and Kinmounth Residence; Baytown Township—Burr Oaks, Williams Residence, and 4767 McDonald Drive Circle N; Mahtomedi—Cedarleaf Point.

**ATTORNEY'S REPORT**

**Stormwater Maintenance Agreement** Attorney Torseth presented the Stormwater Maintenance Agreement for Northport (Village Park Preserve). Vice President Fetcher and Secretary Lucas signed the agreement.

**WASHINGTON CONSERVATION DISTRICT** None

**ENGINEER'S REPORT**

**Purchase Agreement for Wetland Banking** After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve the purchase agreement for wetland banking credits with Joe Reinhardt in the amount of \$10,841.04. Motion carried unanimously.

## **MANAGERS' REPORT**

**Consent Calendar** After discussion, a **motion** was made by Marchan and seconded by Lucas to approve the Consent Calendar. Motion carried unanimously.

**Logo** Vice President Fetcher requested information from other watershed districts on updating their logo. Vice President Fetcher will be contacting Revise, the VBWD website developer, for a cost estimate for a new VBWD logo.

**Website** Vice President Fetcher will continue to work with Revise on the new VBWD website. Secretary Lucas would like to be added to future website discussions. At the next meeting, the managers will be discussing posting the audio recordings of the VBWD board meetings.

## **TREASURER'S REPORT**

Treasurer Marchan distributed copies of the Administrative and Program Budgets Fiscal Year 2017, dated August 2017, and the Treasurer's Report dated September 28, 2017. After discussion, a **motion** was made by Lucas and seconded by Marchan to approve the Treasurer's report. Motion carried unanimously.

Treasurer Marchan received the annual liability insurance renewal for payment.

## **FUTURE BUSINESS**

**Governor Dayton's 25 by 25 Town Hall Meeting: Stillwater Area High School, 6:30-8:30pm, October 5, 2017** Secretary Lucas will be attending.

**Next Meetings – October 12 and October 26, 2017** All managers plan to attend the meetings.

**Washington County Commissioners' Meeting with Watershed Organizations: Washington County Government Center, 9am, November 14, 2017** Secretary Lucas will be attending.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **FUTURE ITEMS**

None.

## **ADJOURNMENT**

**Motion** was made by Marchan and seconded by Lucas at 8:10 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

*/s/ Jill Lucas*

Jill Lucas, Secretary

## **Consent Calendar**

Consent Calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action.

The following items are presented for the Managers' approval:

- A. Permit Close-Out Request: SuperAmerica, Oakdale
- B. Minnesota Wetland Conservation Act—Notices of Decisions: Wetland Boundary or Type
  - i. Cedarleaf Point, Mahtomedi
  - ii. CSAH 15 & CSAH 14 Realignment Project, Lake Elmo and Baytown Township
  - iii. Katherine Abbott Park, Mahtomedi
- C. Permit 2016-20—ISWEM Islamic Center, Afton: Plan Revision
- D. Permit 2017-06—The Royal Golf Club at Lake Elmo, Lake Elmo: Plan Revision
- E. Permit 2015-25—Stillwater Area High School and Pony Activity Center, Oak Park Heights: Plan Revision