

VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 984
Held in Baytown Township Community Center
Thursday, August 10, 2017

APPROVED
MINUTES

MANAGERS PRESENT: Dave Bucheck, President; Lincoln Fetcher, Vice President; Jill Lucas, Secretary; and Ed Marchan, Treasurer

MANAGER ABSENT: Anthony Haider, Manager

STAFF PRESENT: John Hanson, Engineer, Barr Engineering and Susannah Torseth, Attorney, Galowitz Olson

STAFF ABSENT: Jeff Brower, Inspector and Melissa Imse, Recording Secretary

OTHERS PRESENT: Kelli Matzek, Washington County Emergency Management

CALL TO ORDER President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS None

APPROVAL OF MINUTES After discussion, **motion** was made by Marchan and seconded by Fetcher to approve the July 27, 2017 meeting minutes as amended. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Under Engineer’s Report Item G4-Beaver Control Request.

PUBLIC FORUM None

CITIZEN ADVISORY COMMITTEE Chuck Taylor’s lake level report was included in the board packet for the managers to review.

SECRETARY’S REPORT Engineer Hanson distributed the mail.

INSPECTOR’S REPORT Inspector Brower provided a written report for the managers to review.

ATTORNEY’S REPORT None

WASHINGTON CONSERVATION DISTRICT None

Kelli Matzek, Washington County Emergency Management Washington County is in the process of updating the countywide All Hazard Mitigation Plan with an anticipated completion in the late fall of 2017. Ms. Kelli Matzek with Washington County was present to discuss the plan, risk areas, mitigation, and potential projects within VBWD. After discussion, the Managers directed Barr Engineering to review the VBWD plan and provide Ms. Matzek a list of applicable projects.

ENGINEER’S REPORT
Permit Request: Cedarleaf Pointe, Mahtomedi After discussion, a **motion** was made by Marchan and seconded by Lucas to approve permit 2017-20 for Cedarleaf Pointe in Mahtomedi with the suggested and applicable site specific conditions. Motion carried unanimously.

Sunnybrook Lake At the July 13, 2017 VBWD meeting, the Managers directed Barr Engineering to prepare a work plan outline for evaluating the feasibility of constructing a permanent pumping system with the purpose of mitigating the flood risk within Sunnybrook Lake neighborhood. The Managers reviewed the memorandum prepared by Barr Engineering for a long-term plan. After discussion, a **motion** was made by Bucheck and seconded by Marchan to direct Barr Engineering to proceed with the tasks listed in the draft work plan and to also investigate discharging of the Sunnybrook Lake water in an area east of Lake Elmo Avenue and south of Highway 12. Motion carried unanimously. President Bucheck updated the managers on the pumping at Indian Hills Golf Course. The Managers received an invoice from Mr. Regan for \$2,300 to monitor/pump the water in July.

Minnesota Wetland Conservation Act Notice of Decision: Wetland Boundary and Type, Jarvis weeHouse, Lake Elmo After discussion, a **motion** was made by Fetcher and seconded by Lucas to approve the Wetland Conservation Act Notice of Decision for the Jarvis weeHouse in Lake Elmo. Motion carried unanimously.

Beaver Control Request A resident of West Lakeland Township contacted the VBWD requesting assistance for beaver removal on their property. After discussion, the Managers directed Barr Engineering to inform the property owner to hire a beaver trapper, and to submit the cost to the VBWD.

Paul Putzier Letter The Managers directed Barr Engineering to respond to Mr. Putzier and authorized Engineer Hanson to attend an on-site meeting if Mr. Putzier wants to coordinate one with Minnesota Department of Transportation, the Minnesota Department of Natural Resources, and other entities.

MANAGERS' REPORT

Consent Calendar After discussion, a **motion** was made by Marchan and seconded by Lucas to approve the consent calendar. Motion carried unanimously.

Website Vice President Fetcher Lincoln provided update on his communications with the website design company. Engineer Hanson sent some photos for the website. Recording Secretary Imse has been reviewing the website to see what is still current and what can be archived.

2018 Budget The Managers discussed the 2018 levy and budget and which programs, projects, and activities to include. President Bucheck will prepare an updated draft 2018 budget for the managers to review at the next meeting. At the August 24th VBWD meeting the Managers will discuss the budget details and provide Attorney Torseth a preliminary budget to publish for the September 14th budget hearing. VBWD will send Account Martinson the agreement with the City of Afton to process payments #2 and #3 (\$50,000 each).

VBWD Tour The Managers will tour the VBWD on September 7th starting at 5 pm. Tour sites might include Afton Village, Royal Golf Club, and CSAH 13. Engineer Hanson will develop a draft itinerary and review drive times.

TREASURER'S REPORT None

FUTURE BUSINESS

Next Meetings – August 24 and September 14, 2017 Vice President Fetcher will be absent at the August 24th meeting, and President Bucheck will be absent at the September 28th meeting. All other managers plan to attend the meetings.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT

Motion was made by Fetcher and seconded by Marchan at 9:32 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by the managers 8/24/2017

Consent Calendar

Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for the Managers' approval:

Best Management Practices Cost-Share Projects

- a. Final payment of \$444.93 for a native plant grant for Ken and ManaRae Schaan for a project at 3555 Gershwin Avenue in Oakdale and the Raleigh Creek subwatershed.
- b. Final payment of \$500 for a native plant grant for Spinnaker Cove Courthomes II for a project at 391 Leeward Trail in Woodbury and the Rest Area Pond subwatershed.
- c. An extension to November 30, 2017, of an individual grant to John Brach.