

**VALLEY BRANCH WATERSHED DISTRICT**  
**Minutes of Regular Meeting No. 981**  
**Held in Baytown Township Community Center**  
**Thursday, June 8, 2017**

**APPROVED**  
**MINUTES**

- MANAGERS PRESENT:** Dave Bucheck, President; Lincoln Fetcher, Vice President; Jill Lucas, Secretary; Ed Marchan, Treasurer; and Anthony Haider, Manager
- MANAGER ABSENT:** None
- STAFF PRESENT:** John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary
- STAFF ABSENT:** None
- OTHERS PRESENT:** Dave Carlson, Lake DeMontreville; Mike and Thomas Kinmounth; Roger Johnson, Lake DeMontreville/Olson Lake Association; Lake Elmo Residents; Sunnybrook Lake residents; Andy Hering, Redpath and Company; Loren Sederstrom and Larry Lanoux, Council Members with the City of Grant
- CALL TO ORDER** President Bucheck called the meeting to order at 7:00 p.m.
- ANNOUNCEMENTS** None
- APPROVAL OF MINUTES** After discussion, **motion** was made by Marchan and seconded by Lucas to approve the May 25, 2017 meeting minutes. Motion carried unanimously.
- ADDITIONAL AGENDA ITEMS** Under Engineer’s Report Item G5-Shari Johnson’s Letter. Under Manager’s Report Item H4-Silver Lake and Item H5-Nature Center at Sunfish Lake
- PUBLIC FORUM** Mr. Carlson was present to request an update on the modeling on Lake DeMontreville and the status of a drawdown of the lake. The managers are in the process of completing the modeling. Lake Elmo residents, Mike and Thomas Kinmounth, were present to request a modification of a VBWD easement on property at Raleigh Creek and 28<sup>th</sup> Street North. The managers authorized Attorney Torseth and Barr Engineering to work with the homeowner on an easement modification for the VBWD to review at a future meeting.
- CITIZEN ADVISORY COMMITTEE** Chuck Taylor’s lake level report was included in the board packet for the managers to review. The managers requested that Barr check with Washington Conservation District to provide additional lake level readings of basins downstream of Sunnybrook Lake. Roger Johnson was present to give an update on the treatments on Lakes DeMontreville and Olson. The managers authorized Barr to analyze the data from the recent lake treatments.
- SECRETARY’S REPORT** Engineer Hanson distributed the mail.
- INSPECTOR’S REPORT** Inspector Brower reported that he attended a program at the Minnesota Department of Natural Resources as part of the stormwater and erosion control program at the University of Minnesota. Inspector Brower reported on the following projects: Afton Village, Afton Indian Trail, Pumping at Sunnybrook, Lake Elmo Phase 2 and 3, Lake Elmo Street Improvements, Hammes, Lindgren, Wildflower Phase I and II, Lake Elmo Shoppes, MnDot Travel Center, Royal Golf Club, and Williams.
- ATTORNEY’S REPORT** None

## **WASHINGTON CONSERVATION DISTRICT None**

**Auditor: Andy Hering, Redpath and Company** Andy Hering with Redpath and Company reviewed the VBWD 2016 Financial Audit and Findings with the managers.

**MS4 Public Hearing** At 7:30 pm President Bucheck suspended the regular meeting and opened the public hearing for comments on the annual report for the Municipal Separate Storm Sewer Systems for the 2016 calendar year for VBWD. There were no public comments on the MS4 report received. At 7:31 pm President Bucheck closed the public hearing, and resumed the regular meeting.

### **ENGINEER'S REPORT**

**Permit Request: Oakdale 2017 Street Improvements, Oakdale, MN** After discussion, a **motion** was made by Marchan and seconded by Lucas to approve permit 2017-18 application for the City of Oakdale 2017 street improvements with the suggested and applicable site specific conditions. Motion carried unanimously.

**MS4 Annual Report** After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve the Municipal Separate Storm Sewer System Annual Report. Motion carried unanimously.

**Kelle's Creek Septic System Inspections Pilot Program-Invoicing and After the Fact Replacement Cost Share Application** After discussion, a **motion** was made by Marchan and seconded by Lucas to approve payment to Brian Humpal in the amount of \$1,020.00 for septic system inspections. Motion carried unanimously. A Kelle's Creek resident replaced their failing septic system in December 2016 and is making a retroactive request for cost share assistance from VBWD on the cost of the septic system replacement. After discussion, a **motion** was made by Fetcher and seconded by Lucas to approve an after the fact replacement cost for the failing septic system to Gerald Clare in the amount of \$2,438.00. Motion carried on a 4 to 1 vote with President Bucheck opposed.

**2017 Annual Inspection of Eagle Point Dam** The managers reviewed the 2017 Annual Inspection report of Eagle Point Dam.

**Shari Johnson's Letter** Shari Johnson, a resident that lives on Valley Creek, emailed the VBWD to request tree removal in Valley Creek by her property. Ms. Johnson is concerned that beavers will begin using the downed trees to build dams along the creek. The managers directed VBWD Inspector Brower to take a look and report back to the managers.

### **MANAGERS' REPORT**

**Sunnybrook Lake Flooding** The City of Grant will be holding meetings on June 13, 2017 at the City of Grant City Hall and June 26, 2017 at Woodbury Lutheran Church Oak Hill Campus in Grant. The purpose of the meetings is to address the flooding issues with the residents in Sunnybrook Lake. The City of Grant has requested that VBWD attend the meetings to discuss collaborative efforts to relieve the current flooding problems and permanent solutions for the flooding. President Bucheck and Secretary Lucas plan to attend the meeting on June 13th, and President Bucheck and Vice President Fetcher plan to attend the meeting on June 26th.

City of Grant Council members Larry Lanoux and Loren Sederstrom were present to answer questions from the residents. VBWD will continue to work with Indian Hills Golf Club to pump water out of Keats Pond. The VBWD received an invoice from Indian Hills golf Club for the pumping work. After discussion, a **motion** was made by Bucheck and seconded by Marchan to approve payment to Indian Hills Golf course in the amount of \$2,032.61 for the pumping work done on Sunnybrook Lake. Motion carried unanimously. The managers reviewed and discussed rental costs of new pumps at Sunnybrook Lake. The managers will continue to look into the pump rental options. The managers encouraged the residents to attend the upcoming City Council meetings.

**Consent Calendar** After discussion, a **motion** was made by Marchan and seconded by Lucas to approve the consent calendar. Motion carried unanimously.

**Website** The managers held a workshop prior to the board meeting to discuss the website. Vice President Fetcher presented a summary of costs and features that each of the website developers. After discussion, a **motion** was made by Fetcher and seconded by Haider to approve the new website design contract with Revise for up to \$4,325.00.

Motion carried unanimously. The managers will continue to review additional website content features and maintenance costs as they occur.

**Silver Lake** Vice President Fetcher attended the Silver Lake Improvement Association meeting and provided an update to the managers.

**Nature Center at Sunfish Lake** VBWD has been asked to contribute to a learning panel about the VBWD that would be a part of the nature center. Manager Haider will be attending a visioning committee meeting regarding building the nature center on June 22, 2017.

#### **TREASURER'S REPORT None**

#### **FUTURE BUSINESS**

**Next Meetings – July 13 and July 27, 2017** Secretary Lucas will be absent at the July 27<sup>th</sup> meeting. All other managers plan to attend the meetings.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

None.

#### **FUTURE ITEMS**

**Minnesota Association of Watershed Districts Summer Tour, June 21-23, 2017** President Bucheck and Vice President Fetcher will be attending the Summer Tour.

#### **ADJOURNMENT**

**Motion** was made by Marchan and seconded by Haider at 9:39 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

*/s/ Jill Lucas*

Jill Lucas, Secretary

#### **Minutes approved by managers 7/13/2017**

#### **Consent Calendar**

Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for the Managers' approval:

#### **Best Management Practices Cost-Share Projects**

- a. Final payment of \$1,000 to Mary Florence Brink for a Plant Grant project at 4719 Olson Lake Trail North in Lake Elmo and the Lake Olson subwatershed
- b. Final payment of \$52.49 to Lou Schuweiler for Plant Grant project at 5890 Highland Trail in Lake Elmo and the Lake DeMontreville subwatershed