

VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 980
Held in Baytown Township Community Center
Thursday, May 25, 2017

APPROVED
MINUTES

MANAGERS PRESENT: Dave Bucheck, President; Jill Lucas, Secretary; and Ed Marchan, Treasurer

MANAGER ABSENT: Lincoln Fetcher, Vice President and Anthony Haider, Manager

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Lawson Marshall McDonald and Galowitz; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Aaron DeRusha, Washington Conservation District; Stillwater Area High School students; Larry Lanoux and Loren Sederstrom, Council Members with the City of Grant; and Sunnybrook Lake residents

CALL TO ORDER President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS None

APPROVAL OF MINUTES After discussion, **motion** was made by Marchan and seconded by Lucas to approve the May 11, 2017 meeting minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS None

PUBLIC FORUM Sunnybrook Lake residents were present to express concern over the high water levels and flooding issues. City of Grant Council members Larry Lanoux and Loren Sederstrom were present to answer questions from the residents. VBWD will continue to work with Indian Hills Golf Club to pump water out of Keats Pond. The managers encouraged the residents to attend City Council meetings.

CITIZEN ADVISORY COMMITTEE None

SECRETARY'S REPORT Engineer Hanson distributed the mail.

INSPECTOR'S REPORT Inspector Brower reported that he completed the stormwater and erosion control class at the University of Minnesota. Inspector Brower reported on the following projects: Afton Village, Lake Olson Trail, Lake Elmo Phase 2 and 3, Lake Elmo Street Improvements, Hammes, Lindgren, Wildflower, ISWEM, Southwind, Lake Elmo Shoppes, Easton Village, Royal Golf Club, Nelson Estates, and Afton Indian Trail/15th Street.

ATTORNEY'S REPORT

2017 Water Monitoring Agreement with the Washington Conservation District Attorney Torseth reviewed and presented the 2017 Water Monitoring agreement with the Washington Conservation District. After discussion, a **motion** was made by Lucas and seconded by Marchan to approve the 2017 Water Monitoring agreement with the Washington Conservation District. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT

Stillwater Area High School Students: Valley Creek Macroinvertebrate Monitoring Stillwater Area High School students gave a presentation on the macroinvertebrate monitoring in Valley Creek.

ENGINEER'S REPORT

Permit Request: Old Village Phase 3 Improvements, Lake Elmo A **motion** was made by Bucheck and seconded by Marchan to remove permit 2017-15 Old Village Phase 3 improvement in Lake Elmo from the table. Motion carried unanimously. The City of Lake Elmo submitted a variance request for permit 2017-15. After discussion, a **motion** was made by Marchan and seconded by Lucas to approve the variance for permit 2017-15, Old Village Phase 3 improvements in Lake Elmo. Motion carried unanimously. After discussion, a **motion** was made by Marchan and seconded by Lucas to approve Permit 2017-15, Old Village Phase 3 improvements in Lake Elmo with the suggested site specific and applicable conditions. Motion carried unanimously.

Raleigh Creek Erosion Downstream of Railroad During routine creek inspections along Raleigh Creek, Barr Engineering noted erosion and a downed tree downstream of a culvert under Union Pacific railroad tracks. The managers directed Barr to contact Union Pacific Railroad to have the tree removed and report back to the Managers.

Minnesota Wetland Conservation Act (WCA) Notice of Decision: CSAH 13 Pavement Management and Safety Improvement Project After discussion, a **motion** was made by Bucheck and seconded by Lucas to approve the Minnesota Wetland Conservation Act Notice of Decision for the CSAH 13 pavement management and safety improvement project. Motion carried unanimously.

MANAGERS' REPORT

Website The managers will be having a workshop on Thursday, June 8th at 6pm to discuss the new VBWD website.

TREASURER'S REPORT

Treasurer Marchan distributed copies of the Administrative and Program Budgets Fiscal Year 2017, dated April 2017, and the Treasurer's Report dated May 25, 2017. After discussion, **motion** was made by Lucas and seconded by Marchan to approve the Treasurer's report. Motion carried unanimously.

Manager Per Diem Policy Treasurer Marchan will continue to work on the Manager Per Diem Policy.

2016 VBWD Financial Audit Treasurer Marchan distributed the financial audit and a representative from Redpath and Company will be at the next meeting to answer questions.

FUTURE BUSINESS

Next Meetings – June 8 and July 13, 2017 All managers plan to attend the meetings.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT

Motion was made by Marchan and seconded by Lucas at 9:00 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 6/8/2017