

VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 977
Held in Baytown Township Community Center
Thursday, April 13, 2017

APPROVED
MINUTES

MANAGERS PRESENT: Dave Bucheck, President; Lincoln Fetcher, Vice President; Ed Marchan, Treasurer; Jill Lucas, Secretary; and Anthony Haider, Manager

MANAGER ABSENT: None

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; and Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Angie Hong and Matt Downing, Washington Conservation District; Jeff Brower, Afton

CALL TO ORDER President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS Manager Haider was asked to participate in the City of Lake Elmo wellhead protection meeting on April 20, 2017. He is unable to attend. Treasurer Marchan will attend in his absence.

APPROVAL OF MINUTES After discussion, **motion** was made by Fetcher and seconded by Marchan to approve the March 23, 2017 meeting minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS None

PUBLIC FORUM A **motion** was made by Marchan and seconded by Fetcher to offer the VBWD Inspector position to Jeff Brower. Motion carried unanimously. Jeff Brower accepted the position.

CITIZEN ADVISORY COMMITTEE None

SECRETARY'S REPORT Engineer Hanson distributed the mail.

INSPECTOR'S REPORT None

ATTORNEY'S REPORT

Attorney Torseth updated the managers on the correspondence with the Citizens of Valley Creek.

Law Firm Changes Attorney Torseth reported that the Ray Marshall and Scott McDonald are retiring from the firm. Effective April 1, 2017 the firm merged with another and became Galowitz Olson.

WASHINGTON CONSERVATION DISTRICT

Joy Park Interpretive Signs Angie Hong presented a proof of the Joy Park interpretive signs for the managers to review. The managers would like the VBWD logo more visible. Attorney Torseth would like Angie to check into the copyright images on the signs.

Master Water Stewards Angie Hong presented information about the Master Water Stewards program. Angie will keep VBWD updated on the program and any interest within VBWD.

Spring 2017 Updates Angie provided an update on the 2017 EMWREP activities within VBWD.

Watercraft Inspections Washington County will be providing base line AIS inspections for 24 hours/month. The Washington Conservation District is administering the program for the County and is asking VBWD if the managers are interested in contributing for supplement AIS Inspections. The managers discussed additional funding for the inspections. After discussion, a **motion** was made by Bucheck and seconded by Fetcher to contribute \$5,000 for additional watercraft inspections in VBWD. Motion carried unanimously.

Washington County Emergency Management, Kellie Matzek Ms. Matzek was unable to attend the meeting.

PUBLIC HEARING: Change in Principal Place of Business to Baytown Township Community Building

At 8:00 pm President Bucheck suspended the regular meeting and opened the public hearing. No public was present for questions or comments at the public hearing. President Bucheck reconvened the regular meeting at 8:05 pm. At a future meeting, Attorney Torseth or Engineer Hanson will present updated by-laws reflecting the change to the managers.

ENGINEER'S REPORT

Permit Request: Southwind of Lake Elmo, Lake Elmo After discussion, a **motion** was made by Marchan and seconded by Haider to approve permit 2017-10, Southwind of Lake Elmo with the suggested and applicable site specific conditions. Motion carried unanimously.

Permit Request: Fill on Lake DeMontreville, Lake Elmo After discussion, a **motion** was made by Haider and seconded by Marchan to approve permit 2017-11, Fill on Lake DeMontreville (20'x10'x6" river rock/sand around dock) in Lake Elmo with the suggested and applicable site specific conditions. Motion carried unanimously.

Permit Request: Belwin Conservancy Pedestrian Bridge, Afton After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve permit 2017-09, Belwin Conservancy Pedestrian Bridge in Afton with the suggested and applicable site specific conditions, and VBWD will support the calculation for no rise certificate costs taken off the permit fee. Motion carried unanimously.

Point-Intercept Aquatic Plant Surveys Roger Johnson was present at the March 23, 2017 VBWD meeting and requested VBWD conduct a Point-Intercept Aquatic Plant survey this Spring on Lake DeMontreville/Olson. After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve conducting point-intercept aquatic plant surveys of Lake DeMontreville and Olson this spring for up to \$1,675. Motion carried unanimously.

Tri-Lakes Treatment Areas Required to Attain a Whole Lake 2,4-D Concentration Lethal to Eurasian Watermilfoil Following the February 13, 2017 Department of Natural Resources and VBWD aquatic plant management meeting, members of the Lake DeMontreville/Olson and Lake Jane Associations posed the question of whether successful whole-lake treatment of Eurasian watermilfoil could be achieved while observing the DNR requirements. Barr Engineering provided a memo that evaluated three scenarios for treatment. The managers reviewed the memo. No action was taken.

Hydrologic Modeling of Lake Jane, Olson, DeMontreville, and Beutel Pond Barr Engineering is preparing hydrological modeling of Lake Jane, Olson, and DeMontreville. The effect of the hydraulics at the downstream end of these watersheds is not clear. To address the downstream conditions and to improve accuracy of the 2017 detailed modeling, Barr recommends including modeling of Beutel Pond this year. After discussion, a **motion** was made by Lucas and seconded by Marchan to approve expanding the scope of the modeling effort to include Beutel Pond for an additional \$15,000. Motion carried unanimously.

2016 Water Quality Monitoring Results and Recommended 2017 Water Quality Monitoring Actions The managers reviewed the 2016 water quality monitoring results and the recommended 2017 water quality monitoring actions provided by Barr Engineering. After discussion, a **motion** was made by Bucheck and seconded by Marchan to approve Option 1 listed in the Barr memo; share the Valley Creek E. coli data with the MPCA, and conduct some form of

public outreach to inform the public of the 2016 monitoring results. Motion carried unanimously. At the next meeting, after review the budget, the managers will consider Option 2 listed in the Barr memo.

Wildflower Shores Wetland Bank-2017 Management The current VBWD budget for maintenance of the Wildflower Shores Wetland Bank is not sufficient enough to fund the annual monitoring required to document compliance with performance standards, provide assistance with pursuing credit certifications, and provide management oversight to Prairie Restorations, Inc. These additional services would increase the budget by \$9,850. After discussion, a **motion** was made by Bucheck and seconded by Marchan to approve the increased budget to \$16,850 to cover the additional management costs for Wildflower Shores Wetland Bank. Motion carried unanimously.

Baytown Township Draft 2040 Comprehensive Plan Update VBWD completed the review of the Baytown Township draft 2040 Comprehensive Plan Update. The manager reviewed the draft comment letter and authorized Barr Engineering to send the letter.

MANAGERS' REPORT

Consent Calendar A **motion** was made Bucheck and seconded by Lucas to approved the Consent Calendar. Motion carried unanimously.

Inspector The managers offered the VBWD Inspector position to Jeff Brower. Mr. Brower has accepted the position. Attorney Torseth will work with him on the insurance requirements and prepare a contract. Inspector Brower will contact Engineer Hanson to schedule a time to meet and review sites and possibly shadow the inspector with Ramsey-Washington Metro Watershed District.

Website Vice President Fetcher is waiting for some responses to questions he posed the potential website contractors. He has meet with Engineer Hanson and will be meeting with Recording Secretary Imse to review website content.

TREASURER'S REPORT

Manager Per Diem Treasurer Marchan reminded managers that the 1st quarter per diems are due. The VBWD financial audit continues. Treasurer Marchan will bring an updated Per Diem Policy to the next meeting for review.

FUTURE BUSINESS

Next Meetings – April 27 and May 11, 2017 Secretary Lucas and Manager Haider will be absent at the April 27th meeting. All other managers plan to attend the meetings.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT

Motion was made by Marchan and seconded by Lucas at 9:10 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 4/27/2017

Consent Calendar

Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for the Managers' approval:

Best Management Practices Cost-Share Projects

- a. \$1,920 for a Buckthorn Removal Grant to the Oakwoode Ponds Townhome Homeowners Association for a project at 3741 Granada Ct. N. in Oakdale and the Raleigh Creek Subwatershed
- b. \$500 for a Buckthorn Removal Grant for Jason Willett at 12811 53rd St. N. in Baytown Township and the McDonald Lake Subwatershed