

VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 975
Held in Baytown Township Community Center
Thursday, February 23, 2017

**APPROVED
MINUTES**

MANAGERS PRESENT: Dave Bucheck, President; Lincoln Fetcher; Vice President; Ed Marchan, Treasurer; and Anthony Haider, Manager

MANAGER ABSENT: Jill Lucas, Secretary

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Lawson Marshall McDonald and Galowitz; and Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Peg Moeller, Redpath and Company; Tara Kline, Washington Conservation District; and Scott Swanberg

CALL TO ORDER President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS None

APPROVAL OF MINUTES After discussion, **motion** was made by Marchan and seconded by Haider to approve the February 9, 2017 meeting minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Manager's Report #10-Palecek Property

PUBLIC FORUM None

CITIZEN ADVISORY COMMITTEE None

SECRETARY'S REPORT Engineer Hanson distributed the mail.

INSPECTOR'S REPORT None

ATTORNEY'S REPORT

Agreement with Indian Hills Golf Course Attorney Torseth presented the proposed changes from Indian Hills regarding the pumping agreement. After discussion, the managers directed Attorney Torseth to contact the manager for Indian Hills to tell them VBWD is in agreement with the proposed changes, with the exception of the daily rate for pumping. VBWD proposes \$70.00 per day for pumping.

Electronic Meeting Attendance Attorney Torseth presented a memo regarding the Minnesota statutory requirements for remote meeting attendance by managers.

Auditor: Peg Moeller, Redpath and Company Peg Moeller with Redpath and Company was present to explain the aspects of the VBWD Financial Audit.

WASHINGTON CONSERVATION DISTRICT Tara Kline with the Washington Conservation District was present to provide a summary of the 2016 BMP Cost Share program and the 2017 BMP Cost Share program recommendations. The managers will discuss the 2017 program recommendations at a future VBWD meeting.

ENGINEER'S REPORT

Permit Request: CSAH 13 (Ideal Avenue/Olson Lake Trail), Lake Elmo and Oakdale After discussion, a **motion** was made by Fetcher and seconded by Marchan to table permit 2017-04, CSAH 13 (Ideal Avenue/Olson Lake Trail) for further information from Washington County. Motion carried unanimously.

Permit Request: SP 8208-37 (Manning Avenue between Valley Creek Road and 22nd Street South) Afton and Woodbury After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve permit 2017-05, SP 8208-37 (Manning Avenue between Valley Creek Road and 22nd Street South) Afton and Woodbury with the suggested and applicable site specific conditions, and to waive the permit fee and surety. Motion carried unanimously.

MANAGERS' REPORT

Consent Calendar After discussion, a **motion** was made by Bucheck and seconded by Marchan to approve the consent calendar. Motion carried unanimously.

Inspector The managers interviewed Scott Swanberg for the VBWD Inspector position prior the meeting. After discussion, a **motion** was made by Fetcher and seconded by Marchan to authorize President Bucheck to discuss and/or hire Mr. Swanberg for the VBWD Inspector position.

Website Vice President Fetcher had a meeting with a potential website developer, and will continue to meet with other website developers. Vice President will bring a summary of costs and features from each of the website developers at the next VBWD meeting.

Summary of Aquatic Plant Management Meeting with the Minnesota Department of Natural Resources

The managers discussed the February 13th meeting with the Minnesota Department of Natural Resources regarding the Eurasian watermilfoil treatment in the Tri-Lakes and Lake Elmo.

2017 Goals President Bucheck provided a draft copy of the VBWD 2017 goals for the managers to review. After discussion, a **motion** was made by Fetcher and seconded by Haider to adopt the VBWD 2017 Goals. Motion carried unanimously.

Minnesota Association of Watershed Districts:

- a. **Legislative Reception, Breakfast, and Day at the Capitol** The managers authorized attendance to the MAWD Legislative Reception and Day at the Capitol on March 29-30, 2017.
- b. **2017 Dues** The 2017 MAWD dues are \$4,000.00, and the payment is on Treasurer's Report for approval.
- c. **Bylaws** A letter of support from Watershed Districts to MAWD requesting a special meeting be held at the MAWD Summer Tour to discuss changes to the MAWD Bylaws. After discussion, the managers directed Engineer Hanson to send the letter of support to MAWD.

Minnesota Stormwater Research Council Funding Request The Minnesota Stormwater Research Council is seeking funds to complete a collaborative applied research to address priority stormwater management needs for Minnesota. After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve a \$3,000.00 contribution to the Minnesota Stormwater Research Council.

East Metro Water Resources Education Program (EMWREP) Outreach in Oakdale and North St. Paul Vice President Fetcher gave an update on the EMWREP program outreach in Oakdale and North St. Paul. Angie Hong with EMWREP will be attending future VBWD meeting to discuss the education program.

Silver Lake Improvement Association Newsletter Vice President Fetcher provided an update on the Silver Lake Improvement Association Annual meeting and newsletter. The newsletter provided lake levels, clarity, health and treatment of Silver Lake. Vice President Fetcher will contact John Muller to clarify what he did for the high water level survey and the results.

Palecek Property The property south of James Palecek's property has sold and concerned residents contacted the VBWD about the new owner potentially modifying the property causing flooding issues. Engineer Hanson and President Bucheck have been in communication with the concerned residents and explained the VBWD Rules and Requirements for the property.

TREASURER'S REPORT

Per Diem Policy Treasurer Marchan presented a draft Per Diem policy for the managers to review. Treasurer Marchan will work with Attorney Torseth to update the policy.

Treasurer's Report Treasurer Marchan distributed copies of the Administrative and Program Budgets Fiscal Year 2017, dated January 2017, and the Treasurer's Report dated February 23, 2017. After discussion, a **motion** was made by Marchan and seconded by Fetcher to approve the Treasurer's report. Motion carried unanimously.

FUTURE BUSINESS

Next Meetings – March 9 and March 23, 2017 There will not be a quorum for the March 9th meeting. Staff will post the cancellation notice. Attorney Torseth will reschedule the March 9th Public Hearing. President Bucheck will be absent at the March 23rd meeting. All other managers plan to attend the meeting.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT

Motion was made by Marchan and seconded by Fetcher at 10:21 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Anthony Haider

Anthony Haider, Acting-Secretary

Minutes approved by Managers 3/23/2017

Consent Calendar

Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for the Managers' approval:

Best Management Practices Cost-Share Projects

- a. \$5,250 for an Individual Grant to Karen Kopitzke at 4248 Odell Ave South in Afton and the Kelle's Creek subwatershed
- b. \$5,408.50 for a Community Grant to the City of Oakdale for a project at Oakdale Nature Preserve, 4444 Hadley Ave North in Oakdale and the Acorn Lake subwatershed
- c. A deadline extension for Buckthorn Removal Grant to Jack St. Ores in Baytown Township