

**VALLEY BRANCH WATERSHED DISTRICT**  
**Minutes of Regular Meeting No. 973**  
**Held in the Baytown Township Community Building**      **APPROVED**  
**Thursday, January 26, 2017**                                      **MINUTES**

**MANAGERS PRESENT:**    **Dave Bucheck, President; Lincoln Fetcher, Vice President; Ed Marchan, Treasurer; and Anthony Haider, Manager**

**MANAGER ABSENT:**     **Jill Lucas, Secretary**

**STAFF PRESENT:**        **John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Lawson Marshall McDonald and Galowitz; and Melissa Imse, Recording Secretary**

**STAFF ABSENT:**         **None**

**OTHERS PRESENT:**     **Jim Golden, Friends for Valley Creek; and Todd Hubner, WSB & Associates, Inc.**

**CALL TO ORDER**         President Bucheck called the meeting to order at 7:00 p.m.

**ANNOUNCEMENTS**      **None**

**APPROVAL OF MINUTES**    After discussion, **motion** was made by Fetcher and seconded by Marchan to approve the January 12, 2017 meeting minutes. Motion carried unanimously.

**ADDITIONAL AGENDA ITEMS**    Under Manager's Report #2-Buffer Law Update and #3-2017 Budget

**PUBLIC FORUM**            **None**

**CITIZEN ADVISORY COMMITTEE**    **None**

**SECRETARY'S REPORT**    Engineer Hanson distributed the mail.

**INSPECTOR'S REPORT**    **None**

**ATTORNEY'S REPORT**

**Agreement with Indian Hills Golf Club**    Attorney Torseth presented an updated agreement with Indian Hills Golf Club. After discussion, a **motion** was made by Fetcher and seconded by Marchan to authorize President Bucheck to sign the agreement. Motion carried unanimously. A **motion** was made by Fetcher and seconded by Marchan to approve the Resolution 17-02 with Indian Hills Golf Club for pumping surface water from Keats Pond to the golf course. Motion carried unanimously.

**By-Laws**    The VBWD must change the Principal Place of Business before the By-Laws can be updated. A **motion** was made by Marchan and seconded by Fetcher to approve Resolution 17-01, to change the VBWD Principal Place of Business. Motion carried unanimously. Attorney Torseth will notice and publish the necessary information to have a public hearing to change the official VBWD meeting location.

**WASHINGTON CONSERVATION DISTRICT**    **None**

## **ENGINEER'S REPORT**

Mr. Jim Golden was present to ask the VBWD managers to wait to approve the two Afton Downtown Village Improvement project permits until the Minnesota Pollution Control Agency February 16, 2017 meeting regarding the project. President Bucheck explained that both of the Afton permits have been previously approved by the VBWD, but have since expired or will soon expire. President Bucheck also explained that the VBWD responsibility is to approve the permits based on VBWD Rules and Regulations and if the projects change after the MPCA meeting or for any other reason, the projects will need to be reviewed again by the VBWD to verify they are in conformance to the VBWD Rules and Regulations.

**Permit Request: Afton Downtown Village Improvements** After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve permit 2017-02 for the Afton Downtown Village Improvements in Afton with the suggested site specific and applicable standard conditions. Motion carried unanimously.

**Permit Request: Downtown Village Sanitary Sewer Improvements, Afton** After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve permit 2017-03 for the Afton Downtown Village Sanitary Sewer Improvements in Afton with the suggested site specific and applicable standard conditions. Motion carried unanimously.

**Agreement Ramsey County for 2017 Lake Monitoring Services** The managers reviewed the 2017 Lake Monitoring Services agreement with Ramsey County. A **motion** was made by Fetcher and seconded by Marchan to approve the 2017 Lake Monitoring Services agreement with Ramsey County, not to exceed \$2,231.34. Motion carried unanimously.

## **MANAGERS' REPORT**

**Website** Vice President Fetcher distributed an estimated timeline, which includes interviewing and selecting a developer before the end of February.

**Buffer Law Overview** President Bucheck reported that Washington County has not decided whether it will take on enforcement of the buffer law.

**2017 VBWD Budget** President Bucheck distributed a line-item budget and the managers reviewed and discussed. A **motion** was made by Fetcher and seconded by Marchan to conditionally approve the 2017 budget, with the understanding that they will be flexible in moving budget line items as the need arises.

## **TREASURER'S REPORT**

Treasurer Marchan distributed copies of the Administrative and Program Budgets Fiscal Year 2016, dated December 2016, and the Treasurer's Report dated January 26, 2017. After discussion, **motion** was made by Marchan and seconded by Bucheck to approve the Treasurer's report. Motion carried unanimously. Treasurer Marchan distributed the 2016 1099 forms.

**Manager Per Diem** The managers agreed to have a per diem policy and will continue to discuss the draft policy presented by Treasurer Marchan and edited by Attorney Torseth.

## **FUTURE BUSINESS**

**Next Meetings – February 9 and February 23, 2017** All managers plan to attend the meetings.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **FUTURE ITEMS**

None.

**ADJOURNMENT**

**Motion** was made by Fetcher and seconded by Marchan at 9:09 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

*/s/ Anthony Haider*

Anthony Haider, Acting-Secretary

**Minutes approved by managers 2/9/2017**