

**VALLEY BRANCH WATERSHED DISTRICT**  
**Minutes of Regular Meeting No. 839 Held in the**  
**Lake Elmo City Council Chambers**  
**Thursday, June 24, 2010**

**APPROVED**  
**MINUTES**

**MANAGERS PRESENT:** David Bucheck, President; Dale Borash, Treasurer; and Ray Lucksinger, Manager

**MANAGER ABSENT:** Lincoln Fetcher, Vice President; Don Scheel, Secretary

**STAFF PRESENT:** John Hanson, Engineer, Barr Engineering; Barb Wolle, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

**STAFF ABSENT:** None

**OTHERS PRESENT:** None

**CALL TO ORDER** President Bucheck called the meeting to order at 7:00 p.m.

**ANNOUNCEMENTS** None

**APPROVAL OF MINUTES** After discussion of the June 10, 2010 meeting minutes, **motion** was made by Borash and seconded by Lucksinger to approve the minutes as amended. Motion carried unanimously.

**ADDITIONAL AGENDA ITEMS** None

**PUBLIC FORUM** None

**CITIZEN ADVISORY COMMITTEE** No report given.

**SECRETARY'S REPORT** No report given.

**INSPECTOR'S REPORT** Inspector Roemmich reported on the following projects: Lake Elmo Elementary, Century College restoration work, and the Washington County Highway 5 Street improvements.

**ATTORNEY'S REPORT**

**Lake Elmo Elementary School**

Attorney Wolle will contact the City of Lake Elmo attorney to discuss the combined easement and maintenance agreement.

**Public Notice**

Attorney Wolle will publish notice for the Blasko dam project. The public hearing is set for July 22, 2010.

**Citizen Assisted Monitoring Program Agreement**

Attorney Wolle reviewed, and presented for signature by President Bucheck, the CAMP agreement. President Bucheck signed the agreement.

**VBWD Insurance**

Attorney Wolle reviewed the VBWD insurance policy and gave a brief update on the coverage. Attorney Wolle suggested to the Managers to set up a meeting with the insurance company to review the policy and explain the coverage. Treasurer Borash will invite the VBWD insurance agent to a Managers' meeting to discuss the VBWD insurance coverage.

**TREASURER'S REPORT** Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2010, dated May 2010, and the Treasurer's Report dated June 24, 2010. After discussion, **motion** was made by Borash and seconded by Lucksinger to approve the Treasurer's report. Motion carried unanimously.

President Bucheck is working with Nancy Martinson of HLB Tautges Redpath to develop a summary of the budget, committed funds, and expenses.

**WASHINGTON CONSERVATION DISTRICT** No report given.

### **ENGINEER'S REPORT**

**South Fork Raleigh Creek** At the Managers request, Barr Engineering provided concept stabilization plans and cost estimates for the Managers to consider. After review and discussion, the Managers instructed Engineer Hanson to meet with the homeowner, review the requirements, and discuss options for stabilizing the channel.

**Valley Creek Protection Partnership** After review and discussion, **motion** was made by Borash and seconded by Lucksinger to approve Resolution 2010-03 with the added language as suggested by Attorney Wolle. Motion carried unanimously. President Bucheck will sign the resolution after the language is added. The resolution allows President Bucheck to sign an agreement with the DNR for the Lessard-Sams Outdoor Heritage Council grant. Engineer Hanson will send the requested paperwork to the DNR, which will include a note that no Manager serves in a leadership role on a board of a non-government organization.

**Washington Conservation District MLCCS Funding Request** After discussion, the Managers decided they will not finance the updates to the maps. Engineer Hanson will notify Jay Riggs of the Washington Conservation District.

**Citizen Assisted Monitoring Program** Attorney Wolle covered this agenda item under the Attorney's report.

**System Inspection Report** Enclosed in the Managers' packet was the annual systems inspection report from Barr Engineering. The Managers reviewed the report and recommendation. After discussion, the Managers directed Engineer Hanson to obtain a bid from John Buelow for work on items 1, 2, and 5. The Managers directed Barr Engineering to complete items 3 and 4.

**Oakdale Station** The permit holder is requesting a release of the surety being held for the Oakdale Station, Permit 2007-04. After discussion, **motion** was made by Borash and seconded by Lucksinger to retain the letter of credit as is and not to release surety pending the completion of the close out items. Motion carried unanimously.

**MS4 Public Hearing** At 8:00 pm President Bucheck made a **motion**, seconded by Borash, to suspend the managers meeting and to open the public hearing for comments on the annual report for the Municipal Separate Storm Sewer Systems (MS4) for the 2009 calendar year for VBWD. Motion carried unanimously. President Bucheck asked for comments to the annual report, and hearing none, President Bucheck closed the hearing at 8:02 pm, and resumed the Managers meeting.

**MS4 2009 Annual Report** After discussion, **motion** was made by Bucheck and seconded by Borash to approve the annual report for MS4 2009. Motion carried unanimously.

### **MANAGERS' REPORT**

**Consent Calendar** After discussion, **motion** was made by Bucheck and seconded by Borash to approve the consent calendar. Motion carried unanimously.

**Water Management Summit** The Water Management Summit will be held on July 12. After discussion, the Managers decided that VBWD will not participate in the Water Management Summit.

**Echo Lake Stormwater Ponds** Engineer Hanson will meet with Vice President Fetcher to discuss this issue.

**Next Meeting - July 8, 2010** All managers plan to attend the meeting.

**OLD BUSINESS** None.

**NEW BUSINESS** None.

**FUTURE ITEMS** None.

**ADJOURNMENT**

**Motion** was made by Borash and seconded by Lucksinger at 8:12 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

**/s/ Ray Lucksinger**

Ray Lucksinger, Acting Secretary

**CONSENT CALENDAR**

The following items were approved by the Board of Managers:

1. Best Management Practices Cost-Share Grants
  - A. A \$2,000 individual grant to Mr. and Mrs. Hayman for a raingarden and dry creek in the Trout Brook watershed (within the former Lower St. Croix Watershed Management Organization)
  - B. A \$2,500 individual grant to Mr. and Mrs. Berggren for installing native buffers and stabilizing a bank of an island in the South Fork of Valley Creek
  - C. A \$2,500 individual grant to Mr. Rozinka for raingardens in the Lake McDonald watershed
2. Best Management Practices Cost-Share Grant Reimbursements
  - A. Final payment of \$2,500.00 to Mike and Truddy Berggren for native plantings and bank stabilization of an island in the South Fork of Valley Creek

**Minutes approved by Managers 7/8/2010**