

VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 836 Held in the
Lake Elmo City Council Chambers
Thursday, May 13, 2010

APPROVED
MINUTES

MANAGERS PRESENT: David Bucheck, President; Lincoln Fetcher Vice President; Dale Borash, Treasurer; and Ray Lucksinger, Manager

MANAGER ABSENT: Don Scheel, Secretary

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Chuck Taylor and Jeff Berg, CAC Members
CALL TO ORDER President Bucheck called the meeting to order at 7:03 p.m.

ANNOUNCEMENTS President Bucheck announced that the VBWD was mentioned in the MN Land Trust Annual Report for working on trout stream protection in Valley Creek. President Bucheck and Engineer Hanson provided an update on Secretary Scheel's condition.

APPROVAL OF MINUTES After discussion of the April 8, 2010 meeting minutes, **motion** was made by Borash and seconded by Fetcher to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Under the Consent Calendar: Lower St. Croix BMP projects. Under the Managers report: Item#5 North. St. Paul, Silver Lake.

PUBLIC FORUM None

CITIZEN ADVISORY COMMITTEE Chuck Taylor provided the managers an update on lake level monitoring. Jeff Berg reported that the CAC Members had met last Thursday. The action item from the meeting was to assist VBWD to inform the citizens on the low lake levels. Jeff will pull together a work plan for the CAC and bring it back to the managers for review.

SECRETARY'S REPORT No report given.

INSPECTOR'S REPORT Inspector Roemmich reported on the following projects: Century College restoration work, Interstate 694 improvement project, and the Washington County Highway 13 and 15th Street improvements.

ATTORNEY'S REPORT

Washington Conservation District (WCD) 2010 Agreement

Attorney Marshall provided a copy of the 2010 agreement. President Bucheck will contact Jay Riggs with WCD to clarify the monitoring charges before signature of the agreement.

TREASURER'S REPORT Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2010, dated March 2010, and the Treasurer's Report dated May 13, 2010. After discussion, **motion** was made by Borash and seconded by Fetcher to approve the Treasurer's report. Motion carried unanimously.

Treasurer Borash stated that he was notified by Western National Mutual Insurance that the Districts auto liability coverage is one million dollars.

Treasurer Borash received notice from Lake Elmo Bank on the release of three bonds. After discussion, **motion** was made by Borash and seconded by Fetcher to release the three bonds. Motion carried unanimously.

Treasurer Borash was directed by the managers to reject the Certification of Terrorism insurance. The Certificate was signed by President Bucheck and sent to the insurance company. Treasurer Borash reported that the 2009 financial audit was complete. The managers will review it.

WASHINGTON CONSERVATION DISTRICT No report given.

ENGINEER'S REPORT

Permit Request: Lake Elmo Elementary School Parking Lot Addition, Lake Elmo After project review and discussion, **motion** was made by Fetcher and seconded by Borash to approve the Lake Elmo Elementary School Parking Lot Addition Permit 2010-07 and to waive the permit and surety fees. Motion carried unanimously.

Permit Request: 2010 Lake Elmo Street and Water Quality Improvements, Lake Elmo After project review and discussion, **motion** was made by Fetcher and seconded by Borash to approve the 2010 Lake Elmo Street and Water Quality Improvements Permit 2010-08 and to waive the permit and surety fees. Motion carried unanimously.

Permit Request: Goetschel Property Lot Line Revision, Lake Elmo After project review and discussion, **motion** was made by Bucheck and seconded by Borash to approve the Goetschel property lot line revisions with the indicated changes to permit 2010-09 and to waive the permit and surety fees. Motion carried unanimously.

Permit Request: Pentel Home Construction, Afton After project review and discussion, **motion** was made by Fetcher and seconded by Lucksinger to approve the Pentel home construction permit 2010-10 and to waive the permit and surety fees. Motion carried unanimously.

Oakdale Surface Water Management Plan After discussion, the managers directed Engineer Hanson to revise the letter and send it to Ron Leaf.

Lake Elmo Outlet The managers reviewed a memorandum regarding the partial exposure of the Lake Elmo outlet. **Motion** was made by Bucheck and seconded by Borash to have two buoys installed around the outlet pipe. Motion carried unanimously. President Bucheck instructed Engineer Hanson to check with the Minnesota Department of Natural Resources to make sure the buoys can be installed.

Blasko Dam Removal Project After project review and discussion, **motion** was made by Fetcher and seconded by Bucheck to have Barr get the appropriate signatures on the agreement and then proceed to submit plans and permit applications to the appropriate organizations. Motion carried unanimously. Attorney Marshall will record the temporary easement agreement with VBWD signatures.

MS4 Annual Hearing The managers scheduled the hearing for June 24, 2010 and authorized Attorney Marshall to publish notice.

DeMontreville Ravine Stabilization Project Pay Request After discussion, **motion** was made by Bucheck and seconded by Fetcher to approve payment application #2 in the amount of \$7,504.10 for the DeMontreville Ravine stabilization project. Motion carried unanimously.

Echo Lake Stormwater Ponds Engineer Hanson had prepared a memo for the managers to review regarding the Echo Lake Addition stormwater ponds. The water levels of the four ponds were almost always below their outlets. With the water levels below the outlet and the safety bench, a safety concern is created. The managers reviewed possible remedies to the stormwater ponds. After discussion, **motion** was made by Bucheck and seconded by Fetcher to direct Barr to proceed with controlling the seepage at the four stormwater ponds by having the ponds dewatered, mixing Seepage Control materials into the soils, and compacting the soils. Motion carried unanimously. President Bucheck directed Engineer Hanson to draft a letter to the residents of Echo Lake stating the VBWD intentions to control seepage at the ponds. The managers will review the letter at their next meeting.

St. Croix River Association Grants After discussion, the managers directed Barr to prepare grant applications for monitoring outflows from Rest Area Pond and Kelles Coulee and for implementing a ravine stabilization project at the River Valley Riders site.

Karen Schultz Memorial Engineer Hanson provided an update on the memorial.

MANAGERS' REPORT

Boundary Change Petition Agreement Attorney Marshall reviewed the resolutions and agreement and all were fine for signature.

Resolution 2010-01 concurring with the boundary change petition: The resolution carried with the following votes: President Bucheck, Yes; Treasurer Borash, Yes; Manager Lucksinger, Yes; and Vice-President Fetcher, No. President Bucheck signed resolution 2010-01.

Resolution 2010-02 supporting the petition: The resolution carried with the following votes: President Bucheck, Yes; Treasurer Borash, Yes; Manager Lucksinger, Yes; and Vice-President Fetcher, No. President Bucheck signed the resolution 2010-02.

The petition agreement: The agreement carried with the following votes: President Bucheck, Yes; Treasurer Borash, Yes; Manager Lucksinger, Yes; and Vice-President Fetcher, No. President Bucheck signed the agreement.

Consent Calendar After discussion, **motion** was made by Fetcher and seconded by Lucksinger to approve the consent calendar. Motion carried unanimously. The managers discussed and agreed to work with the South Washington Watershed Districts on BMP projects in the Lower St. Croix disputed area.

MAWD Summer Tour The MAWD summer tour will be held on June 24-26. A **motion** was made by Fetcher and seconded by Borash to approve registration and payment for any manager and CAC member that would like to attend. Motion carried unanimously.

Next Meeting - May 27, 2010 All managers plan to attend the meeting.

North St. Paul Silver Lake Vice President Fetcher reported that he and Engineer Hanson met with the City of North St. Paul Public Works Supervisor and the City will pull back the mowing around the south end of Silver Lake. Mowing boundary stakes have been placed around Joy Park.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT

Motion was made by Borash and seconded by Fetcher at 9:50 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Ray Lucksinger

Ray Lucksinger, Acting Secretary

Minutes approved by managers on 5/27/2010