

**VALLEY BRANCH WATERSHED DISTRICT**  
**Minutes of Regular Meeting No. 835 Held in the**  
**Lake Elmo City Council Chambers**  
**Thursday, April 8, 2010**

**APPROVED**  
**MINUTES**

**MANAGERS PRESENT:** David Bucheck, President; Lincoln Fetcher Vice President; Dale Borash, Treasurer; and Ray Lucksinger, Manager

**MANAGER ABSENT:** Don Scheel, Secretary

**STAFF PRESENT:** John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

**STAFF ABSENT:** None

**OTHERS PRESENT:** Ryan Stempksi, Assistant Engineer and Bruce Messelt, City Administrator, City of Lake Elmo. Bryce Fossand, Minnesota Department of Transportation. Chuck Taylor, CAC Committee Member.

**CALL TO ORDER** President Bucheck called the meeting to order at 7:03 p.m.

**ANNOUNCEMENTS** None

**APPROVAL OF MINUTES** After discussion of the March 25, 2010 meeting minutes, **motion** was made by Lucksinger and seconded by Fetcher to approve the minutes as amended. Motion carried unanimously.

**ADDITIONAL AGENDA ITEMS** Under the Engineers' Report: Item 3A, VBWD water quality press release.

**PUBLIC FORUM** Mr. Ryan Stempksi, City of Lake Elmo Assistant Engineer, gave a brief update on the City's street improvement projects. The City is requesting partial funding through a community BMP cost-share grant for new rain water gardens adjacent to the projects. After discussion, **motion** was made by Fetcher and seconded by Lucksinger to approve a BMP cost-share community grant that falls within the \$35,000.00 allocated funds from the 2009 BMP grant. Motion carried unanimously.

**CITIZEN ADVISORY COMMITTEE** Chuck Taylor provided the managers an update on lake level monitoring.

**SECRETARY'S REPORT** No report given.

**INSPECTOR'S REPORT** Inspector Roemmich reported that he attended a pre-construction meeting at MnDOT for the Interstate 694 improvement project. He will keep the managers update on the project.

**ATTORNEY'S REPORT**

**Boundary Mediation**

Attorney Marshall provided an update on the draft memorandum of understanding (MOU) and the boundary change petition. After discussion, **motion** was made by Fetcher to VBWD extract their name from the MOU and petition. Motion was **not** seconded, therefore the motion was denied. The next mediation meeting is scheduled for Thursday, April 15. President Bucheck, Attorney Marshall, and Engineer Hanson plan to attend.

## **SG 2010-013 Grant Agreement**

Attorney Marshall provided a copy of the SG 2010-013 grant agreement with the Metropolitan Council for the Watershed Outlet Monitoring Program. President Bucheck signed the agreement. Attorney Marshall will process the agreement.

**TREASURER'S REPORT** Treasurer Borash thanked the managers for taking care of the mail in his absence last month.

**WASHINGTON CONSERVATION DISTRICT** No report given.

## **ENGINEER'S REPORT**

**Permit Request: SP8214-145: TH5/Jamaca Ave/Stillwater Blvd Roundabout, Lake Elmo** After project review and discussion, **motion** was made by Fetcher and seconded by Borash to approve the TH5/Jamaca Ave/Stillwater Blvd Roundabout permit 2010-06 and to waive the permit and surety fees. Motion carried unanimously.

**Permit Request: Eagle Brook Church, Woodbury** After project review and discussion, **motion** was made by Borash and seconded by Lucksinger to approve the Eagle Brook Church permit 2010-04. Motion carried unanimously.

**2010 Basin Monitoring Plan** After discussion, the managers authorized Engineer Hanson to proceed with the reduced monitoring plan, with the addition of sediment core sampling at Sunfish Lake, and additional parameters analyzed from Edith, Long and Sunfish samples. Barr Engineering will work with the Washington Conservation District and the plant surveyor subcontractor to complete the monitoring.

**VBWD Water Quality Press Release** The managers reviewed and made edits to the draft press release. President Bucheck instructed Engineer Hanson to finalize and submit the press release to the local newspapers.

**Afton Fees** Engineer Hanson drafted a response letter to the City of Afton. After discussion, the managers directed Engineer Hanson to revise the letter and send to President Bucheck for signature.

**2009 Annual Report** The managers reviewed the 2009 Annual report. After discussion, the managers directed the recording secretary and Engineer Hanson to make revisions and complete the final report for submittal to BWSR.

**Property Adjacent to Raleigh Creek and VBWD Parcels** Attorney Marshall and Engineer Hanson informed the managers that the Lake Elmo Bank is looking to selling parcels adjacent to the Raleigh creek. Attorney Marshall and Engineer Hanson will keep the managers informed on the pending sale. After discussion, the managers would be willing to give up the VBWD parcels if the culvert/access at Raleigh Creek is removed.

**North St. Paul Silver Lake Issues** Engineer Hanson reviewed and drafted a letter to the City of North. St. Paul regarding their surface water management plan for restoring the south shoreline of Silver Lake. The Managers reviewed the letter and authorized Engineer Hanson to revise the letter and send to President Bucheck for signature.

**Termination of NPDES Permit for Valley Creek Downstream Stabilization Project** Engineer Hanson provided a form for Vice President Fetcher's signature to officially close-out the NPDES permit for the Valley Creek Downstream Stabilization Project.

**Karen Schultz Memorial** Engineer Hanson reported that he did not get a hold of representatives from Karen Schultz's church regarding the memorial.

## **MANAGERS' REPORT**

**2010 Budget** President Bucheck revised the budget to reflect the carry over funds. He will be setting up a meeting with Accountant Nancy Martinson to work on finalizing the budget.

**Next Meeting - April 22, 2010** President Buecheck and possibly Manager Lucksinger will be absent from the April 22, 2010 meeting.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**FUTURE ITEMS**

None.

**ADJOURNMENT**

**Motion** was made by Fetcher and seconded by Borash at 9:55 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

**/s/ Ray Lucksinger**

Ray Lucksinger, Acting Secretary

**Minutes approved by managers on 5/13/2010**