

VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 830 Held in the
Lake Elmo City Council Chambers
Thursday, January 14, 2010

APPROVED
MINUTES

MANAGERS PRESENT: David Bucheck, President; Lincoln Fetcher Vice-President; Dale Borash, Treasurer; Donald Scheel, Secretary; and Ray Lucksinger, Manager

MANAGER ABSENT: None

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Charles Taylor, CAC Committee Member, Melissa Lewis, Minnesota Board of Water and Soil Resources, Mayor Pat Snyder, City of Afton, Residents from the Wildflower Shores Homeowners Association, Michael Murphy, Larson Engineering, Inc.

CALL TO ORDER President Bucheck called the meeting to order at 7:01 p.m.

ANNOUNCEMENTS None

APPROVAL OF MINUTES After discussion of the December 10, 2009 meeting minutes, **motion** was made by Scheel and seconded by Fetcher to approve the minutes as amended. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Item #11 Grant Trail Rangers was added to the Engineer's Report, and item#5 Insurance and Bond was added to the Managers' Report.

PUBLIC FORUM There was no discussion in the Public Forum segment of the meeting.

CITIZEN ADVISORY COMMITTEE Charles Taylor provided the managers an update on lake level monitoring. Engineer Hanson reported that Angie Hong with the Washington Conservation District contacted the CAC members to organize a meeting. Engineer Hanson will follow up with Angie and work to get the group together for a meeting.

SECRETARY'S REPORT Secretary Scheel had distributed the mail.

INSPECTOR'S REPORT No report was given.

ATTORNEY'S REPORT

VBWD New Boundary

Attorney Marshall had reported that the City of Cottage Grove and Denmark Township had filed an appeal to the BWSR order. Attorney Marshall and Vice President Fetcher will be attending the oral arguments hearing for the City of Woodbury appeal to the VBWD and the SWWD boundary.

Managers Oath of Office

The managers signed the oath of office for 2010. Attorney Marshall will file the oaths.

Attorney Marshall prepared the final developer's agreement for the St. Boniface East development for manager signature. Attorney Marshall will send Vice President Fetcher the date of the open meeting law workshop.

TREASURER'S REPORT Treasurer Borash distributed the 2009 1099 forms to the managers. Treasurer Borash had mailed Carl Bolander and Sons replacement check#3609 for check#3575. Treasurer Borash, Attorney Marshall, Engineer Hanson, and Accountant Martinson had met to discuss more efficient ways to process and track payments. Accountant Martinson is putting together a new chart of accounts for 2010. The report will be available at the next board meeting.

WASHINGTON CONSERVATION DISTRICT No report was given.

ENGINEER'S REPORT

Surety Reduction Request: Century College Truck Training Facility, Afton After project review and discussion, **motion** was made by Fetcher and seconded by Scheel for reducing the surety to \$6,000.00. Motion carried unanimously. Treasurer Borash will have a \$64,538.75 check prepared to return to the permit holder.

Permit Application: Century College East Campus Parking Expansion After project review and discussion, **motion** was made by Fetcher and seconded by Borash to approve the permit and waive the permit fee and surety. Motion carried unanimously.

Wildflower Shores Wetland Bank President Bucheck reported the VBWD would like to assist the residents of the Wildflower Shores Homeowners Association to help improve the wetland bank. Representatives from the Wildflower Shores HOA invited the VBWD to the HOA annual meeting on January 23 to discuss with the residents possible work done to the wetland. President Bucheck and/or Vice President Fetcher will attend. Barr Engineering will prepare examples of end-state photos of what the site could look like and steps needed to get the areas acceptable to bank as wetlands. Maps will also be prepared.

Afton Village Issues President Bucheck reported that he, Secretary Scheel, and Engineer Hanson had attended a meeting with Afton Mayor Pat Snyder and representatives from Afton's engineering consultant firm. Issues within the Afton Village were discussed. Engineer Hanson had provided the managers a map of the Afton Village issues. The City of Afton is looking for VBWD support for applying for grants. Engineer Hanson had prepared, under President Bucheck's direction, two letters of support for the City of Afton grant requests from the DNR's Flood Damage Reduction Program and the MPCA's state revolving fund for sanitary sewer and stormwater management improvements. Mayor Pat Snyder invited the VBWD managers to the City of Afton's open house on Wednesday, January 27 to start the Old Village improvement process. Secretary Scheel will attend on behalf of the VBWD.

New Boundary-Lower St.Croix WMO Area The VBWD would like to meet with the appropriate staff of the Lower St. Croix WMO area to get acquainted with the VBWD and its rules and procedures. Vice President Fetcher requested Engineer Hanson to prepare a map with the new VBWD boundary. Engineer Hanson will prepare a draft letter to the officials involved with permitting in Denmark Township, Cottage Grove, and Afton and send it to President Bucheck for review. The draft letter will be discussed at the next board meeting. The managers will continue to hold their board meetings at the Lake Elmo City Hall, but may consider other sites in the future.

President Bucheck adjourned the meeting at 8:45 p.m. President called the meeting to order at 8:50 p.m.

City of Grant Local Surface Water Management Plan After review and discussion, **motion** was made by Fetcher and seconded by Borash to approve the City of Grant Local Surface Water Management Plan. Motion carried unanimously.

City of Pine Springs Local Surface Water Management Plan After review and discussion, **motion** was made by Fetcher and seconded by Lucksinger to approve the City of Pine Springs Local Surface Water Management Plan. Motion carried unanimously.

Silver Lake Aquatic Plant Management Meeting The Department of Natural Resources (DNR) has organized a meeting with the Silver Lake stakeholders at the DNR's Central Office on January 28th to discuss future management of the lake. Vice President Fetcher, Engineer Hanson, and Hal Runke from Barr Engineering will attend the meeting.

Minnesota Board of Water and Soil Resources Performance Review and Assessment Program (PRAP) President Bucheck and Engineer Hanson prepared a final response letter and sent it to BWSR. The managers will consider the PRAP recommendations when drafting the 2010 goals.

Minnesota Board of Water and Soil Resources (BWSR) Education and Outreach Workshops Engineer Hanson provided in the board packet an invitation to attend the BWSR workshop to assist watershed districts with the development of education and outreach programs. Vice President Fetcher will attend the workshop on January 26th.

Grant Trail Rangers The Grant Trail Rangers horse club is requesting a representative from the VBWD attend a meeting regarding wetland buffers. Engineer Hanson will contact Jyneen Thatcher from Washington Conservation District and Karen Kill from Brown's Creek Watershed to cover any VBWD issues at the meeting.

MANAGERS' REPORT

Best Management Practices Cost-Share Grant Final Payment Requests Engineer Hanson had mailed the final payment requests that he had received from Rusty Schmidt. After discussion, **motion** was made by Fetcher and seconded by Borash to approve payment of \$1,420.10 to Tony and Kathy Schramel for rain garden and native prairie project cost. Motion carried unanimously. **Motion** was made by Fetcher and seconded by Borash to approve payment of \$1,226.00 to Mike and Heidi Johnson for expansion of the native garden project cost. Motion carried unanimously.

BMP Incentive Program President Bucheck will prepare another draft framework document for discussion at a future meeting.

Washington County League of Local Governments Meeting Engineer Hanson provided in the board packet an invitation attend the Washington County League of Local Governments meeting on January 28th. Several Managers plan to attend.

Next Meeting - January 28, 2010 Due to the Washington County League of Local Governments meeting , **motion** was made by Fetcher and seconded by Lucksinger to start the January 28, 2010 VBWD Board meeting at 8:00 p.m. Motion carried unanimously. All Managers plan to attend the next meeting.

Insurance and Bond Treasurer Borash reported the insurance and bond bill will be paid at the next meeting. After discussion, **motion** was made by Fetcher and seconded by Scheel to approve the insurance payment. Motion carried unanimously.

OLD BUSINESS

Invasive Aquatic Species Prevention and 2009 Habitat Monitoring Both items will be discussed at a future meeting.

NEW BUSINESS

None.

FUTURE ITEMS

Rules The VBWD Rules will be updated and another draft will be presented to the Managers next spring.

Recognition Event President Bucheck will contact Chuck Taylor to discuss a recognition event.

2009 BMP Grant Summary Presentation Rusty Schmidt will present the 2009 BMP Grant Summary at the February 11th meeting.

ADJOURNMENT

Motion was made by Borash and seconded by Fetcher at 9:58 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Donald Scheel

| Donald Scheel, Secretary

Minutes approved by Managers on 1/28/10