

**Valley Branch Watershed District  
Regular Meeting #993 Agenda**

February 8, 2018

Baytown Township Community Building

4020 McDonald Drive North, Baytown Township, MN



Estimated Time	Item	
7:00 p.m.	I.	CALL TO ORDER
	II.	ANNOUNCEMENTS
	III.	<b>APPROVAL OF THE AGENDA (Additions/Corrections/Deletions/Reorganization)</b>
	IV.	PUBLIC FORUM <i>Anyone wishing to address the Board of Managers on an item not on the agenda or on the consent calendar may come forward at this time. See Public Forum Guidelines at the end of the agenda.</i>
7:05 p.m.	V.	REPORTS
	A.	Citizen Advisory Committee
	B.	Secretary
	C.	Inspector
	D.	Attorney 1. President Lucas Oath of Office 2. <b>Recording Secretary Contract</b> 3. <b>Inspector Contract</b>
7:20 p.m.	E.	Engineer 1. Lower St. Croix Watershed One Watershed, One Plan 2. Clean Water Fund Watershed-Based Funding Program
7:30 p.m.	F.	Managers 1. <b>Consent Calendar</b> 2. Meetings With Communities 3. Future Meeting Frequency and Time 4. Workshops 5. Citizen Advisory Committee 6. 50 <sup>th</sup> VBWD Anniversary 7. District Tour 8. Logo and Website
8:20 p.m.	G.	<b>Treasurer</b> 1. <b>Resolution 2018-02: Authorizing the Transfer of Funds</b> 2. Auditing Services
	VI.	FUTURE MEETINGS AND BUSINESS
	A.	Valley Branch Watershed District Meetings: Baytown Township Community Building, 7:00 p.m.; February 22 and March 8, 2018



JILL LUCAS • LINCOLN FETCHER • ANTHONY HAIDER • EDWARD MARCHAN • DAVID SEWELL

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		B.	Lake DeMontreville and Olson Association Meeting: Point Intercept Survey Results Briefing, North St. Paul American Legion Post 39, 7–9 p.m., February 21, 2018
		C.	<b>Minnesota Association of Watershed Districts’ Legislative Reception, Breakfast, and Day at the Capitol, Embassy Suites and Capitol, St. Paul, March 7-8, 2018</b>
8:45 p.m.	<b>VII.</b>	<b>ADJOURN</b>	

### Consent Calendar

Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action.

The following items are presented for the Managers’ approval:

- A. Meeting Minutes of 1/25/2018
- B. Permit Request: CSAH 15 (Manning Avenue) and CSAH 14 Realignment, Lake Elmo and Baytown Township

### Public Forum Guidelines

Members of the public are invited to address the Valley Branch Watershed District Board of Managers on any topic related to the Valley Branch Watershed District during the Public Forum section of the Board meeting. While offering a Public Forum is important to the Managers, the Managers also need to allow enough time to conduct other Valley Branch Watershed District business. Therefore, the following Public Forum Guidelines have been established:

- Individuals are free to speak about any topic affecting Valley Branch Watershed District residents.
- Individuals should provide their name and address and/or the organization they are representing.
- Individuals choosing to speak during the Public Forum must limit their comments to 3 minutes, unless the Board President provides additional time.
- Comments to the Board of Managers do not require Board or staff response.
- Making a presentation using visual aids is not appropriate for the Public Forum. Individuals with topics that require more time or who desire to make a more formal presentation must contact the Valley Branch Watershed District Administrator, John Hanson, at 952-832-6222 at least 1 week prior to the Board meeting to be considered for the meeting agenda.
- Engaging in active debate with the Board of Managers, staff, or audience members will not be allowed. All comments and questions must be directed to the Board.
- The Public Forum is not to be used as a candidates' forum.
- Speakers must be respectful to the Board, staff, and others in the audience. Any speaker who uses foul, abusive, or inappropriate language or uses foul, abusive, or inappropriate displays or other support materials will be stopped and not allowed to continue with his/her comments; he/she will be directed to be seated. Speakers failing to comply with direction from the Board President may be removed from the meeting.

The Board of Managers appreciates the cooperation of citizens in honoring these guidelines and looks forward to hearing from the public.