VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 995
Held in Baytown Township Community Center **APPROVED**
Thursday, March 22, 2018 **MINUTES**

MANAGERS PRESENT: **Jill Lucas, President; Lincoln Fetcher, Vice President; Anthony Haider, Secretary; Ed Marchan, Treasurer; and Dave Sewell, Manager**

MANAGER ABSENT: **None**

STAFF PRESENT: **John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary**

STAFF ABSENT: **None**

OTHERS PRESENT: **Andy Hering, Redpath Company; Jim Golden; Kevin Peterson, Washington County; Scott and Ella Anderson**

CALL TO ORDER President Lucas called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS **None**

ADDITIONAL AGENDA ITEMS Under the Manager's Report-Item9-Watercraft Inspections

PUBLIC FORUM Jim Golden was present and asked the VBWD about the monitoring of the septic system in Afton and the Minnesota Pollution Control Agency and the Minnesota Department of Natural Resources led public meetings on PFCs.
Scott Anderson addressed the managers about the Afton sewer system project. He stated his sump pump has been running every 8-10 minutes. President Lucas said he should talk with Afton, and she offered to talk with Afton Administrator Ron Moorse or Mayor Bend about complaints on the Afton project.

CITIZEN ADVISORY COMMITTEE **None**

SECRETARY'S REPORT Engineer Hanson distributed the mail.

INSPECTOR'S REPORT Inspector Brower reported on Easton Village, Legends of Woodbury, and buckthorn removal on the Belwin Conservancy property on Stagecoach Drive and Valley Creek. Inspector Brower will be attending the Great River symposium at the Carpenter Nature Center.

PRESENTATION
Andy Hering, Redpath and Company Andy Hering with Redpath and Company was present to provide an overview of auditing services for the VBWD.

ATTORNEY'S REPORT
Retainage 2008 Pond Excavation Project, Oakdale & Mahtomedi VBWD has held retainage for the 2008 pond excavation project from the contractor. The contractor has since gone out of business. Attorney Torseth will send a letter to the contractor for them to make a claim for the release of the retainage. President Lucas or Engineer Hanson will sign the letter.

Resolution and Agreement with Indian Hills Golf Club regarding pumping of surface water from Keats Pond The managers discussed the terms of the pumping agreement with the Indian Hills Golf Club. The managers directed Barr Engineering to contact Mike Reagan regarding pump maintenance and tell him the managers would like the agreement revised so that he takes care of maintenance. Attorney Torseth will update the agreement.

Watershed Outlet Monitoring Program (WOMP) Agreement with Met Council The managers signed the agreement and Attorney Torseth will process it.

WEBSITE ADMINISTRATOR Recording Secretary Imse provided an update on the new VBWD website.

ENGINEER'S REPORT

Recommendation for Bid Award and Request to Hire Contractor-Project 1007 Structure 11(Lake Olson Outlet) Stop Log Replacement The managers reviewed the bids for the Lake Olson stop log replacement at Structure 11. After discussion, a **motion** was made by Marchan and seconded by Haider to award the contract to Minger Construction Co, Inc. to replace the stop logs in Structure 11 for $20,000. Motion carried unanimously. President Lucas signed the agreement.

Permit Request and Joint Powers Agreement: 2018 Street and Utility Improvement Project, North St. Paul A **motion** was made by Marchan and seconded by Fetcher to remove permit 2018-06 off the table. Motion carried unanimously. After discussion, a **motion** was made by Marchan and seconded by Haider to table permit 2018-06 for the 2018 street and utility improvement project in North St. Paul until the Joint Powers agreement is updated. Motion carried unanimously. The managers will require that North St. Paul pay for constructing the spent-lime filter cost difference between the Clean Water Fund grant size and the size to treat 14.5 pounds of phosphorus per year. Barr Engineering will notify WSB (Engineers for North St. Paul.)

2017 Water Quality Report and 2018 Monitoring Recommendations After discussion, a **motion** was made by Fetcher and seconded by Sewell to approve the 2017 water quality report and the 2018 monitoring plan listed in Table 3 of the memo and will consider additional monitoring on Valley Creek for e. coli. Motion carried unanimously. Barr Engineering will investigate other lab options and present findings to the Board. The managers discussed various options for publicizing the monitoring results. Barr Engineering will estimate the costs of options and present to the Board at a future meeting.

MANAGERS' REPORT

Sunnybrook Lake The managers held a workshop on March 12, 2018, to discuss possible actions to take regarding the flooding issues at Sunnybrook Lake. After discussion the managers directed Barr Engineering to schedule a meeting with Washington County Commissioner Miron, President Lucas and Vice President Fetcher, and to find out details of the Minnesota Department of Natural Resources program that might assist in buying out low homes in the Sunnybrook Lake area.

Community Cost Share Grant Request: Lake Elmo Avenue Kevin Peterson with Washington County was present to discuss the community cost share grant request for Lake Elmo Avenue. After discussion, a **motion** was made by Haider and seconded by Lucas to approve to participate in the costs of the stormwater management features on Lake Elmo Avenue at 10% of the City of Lake Elmo's contribution, not to exceed $10,000. Motion carried unanimously.

Consent Calendar After discussion, a **motion** was made by Haider and seconded by Marchan to approve the consent calendar. Motion carried unanimously.
The managers discussed the buckthorn removal cost share program. After discussion, a **motion** was made by Marchan and seconded by Lucas to discontinue the buckthorn removal VBWD Cost Share program. Motion carried on a 4-0 vote with Vice President Fetcher opposed. The managers will be discussing the cost share funding formula and directed Barr Engineering to discuss with Tara Kline the changes and the cost share funding formulas.

2018 Goals After discussion, a **motion** was made by Marchan and seconded by Haider to approve the 2018 goals with the suggested edits. Motion carried unanimously.

2017 Annual Report The managers will be reviewing the VBWD 2017 Annual Report at the next meeting.

Meetings with Communities The managers agreed to present on the following days and Engineer Hanson will notify the communities: West Lakeland Township, April 9 at 7pm (President Lucas and Treasurer Marchan); Lake Elmo, May 8 at 6:30 (President Lucas and Secretary Haider); North St. Paul, May 15 at 5 (President Lucas and Vice President Fetcher); and St. Mary's Point, June 5 at 7 (President Lucas and Manager Sewell).

Citizen Advisory Committee The managers will look at the old work plan and discuss updates at the next meeting.

50th VBWD Anniversary Managers Haider and Marchan gave an update on the VBWD 50th Anniversary planning efforts.

Watercraft Inspection After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve $5,000 to fund watercraft inspections at Lake DeMontreville and Olson and to transfer funds from the Kelle's Creek Septic System Incentive Program budget to cover the costs. Motion carried unanimously.

TREASURER'S REPORT
Treasurer's Report Treasurer Marchan provided copies of the Administrative and Program Budgets Fiscal Year 2018, dated February 2018, and the Treasurer's Report dated March 22, 2018. After discussion, **motion** was made by Marchan and seconded by Fetcher to approve the Treasurer's report. Motion carried unanimously.
Treasurer Marchan reminded the managers that per diems are due.
The managers discussed budget and time tracking for the Inspector, Recording Secretary and any website work.

Minnesota Association of Watershed Districts Summer Tour The MAWD Summer Tour is June 20-22, 2018. A **motion** was made by Fetcher and seconded by Marchan to authorize the attendance of all managers and staff who would like to attend the MAWD Summer Tour.

FUTURE BUSINESS
Next Meetings – April 12, 2018 and April 26, 2018 All the managers plan to attend the meetings.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Fetcher and seconded by Marchan at 10:00 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Anthony Haider

Anthony Haider, Secretary

Minutes approved by managers 4/12/2018

Consent Calendar
Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for the Managers' approval:

A. Meeting Minutes of 2/22/2018
B. Permit Request: Permit 2018-07: CSAH 17 (Lake Elmo Avenue) Phase 3, Lake Elmo
C. A buckthorn removal cost-share grant of $2,150 to Kate Thomas at 12736 Valley Creek Trail in Afton at the headwaters and a ravine draining directly into the South Fork of Valley Creek.